

Slide 1

In this session we are looking at how we Set Up and work with a Property Mandate.

The screenshot shows a web application window titled "IES Navigator Client vs.08 : My ILS : [mode-Z]". The main content area is titled "Property Mandate".

Form Fields:

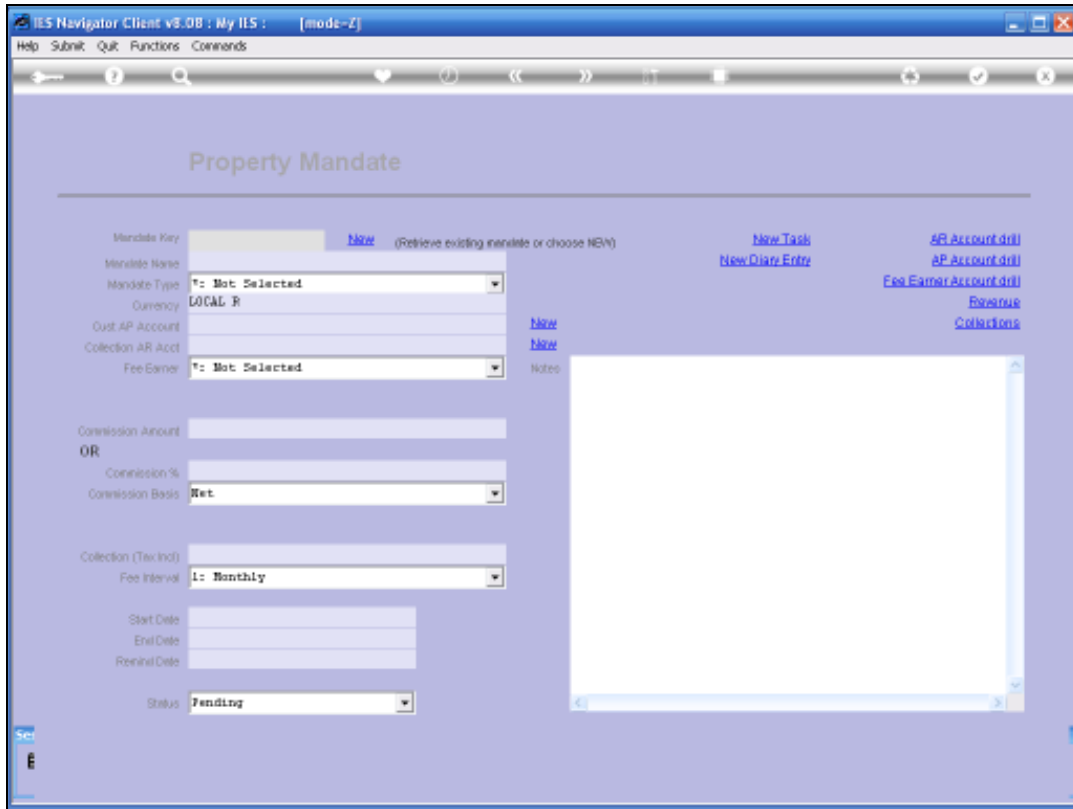
- Mandate Key: [New](#) (Retrieve existing mandate or choose NEW)
- Mandate Name:
- Mandate Type:
- Currency:
- Cust AP Account:
- Collection AR Acct:
- Fee Earner: [New](#) [New](#)
- Commission Amount:
- OR
- Commission %:
- Commission Basis:
- Collection (Tax Incl):
- Fee Interval:
- Start Date:
- End Date:
- Remind Date:
- Status:

Navigation Links:

- [New Task](#)
- [New Diary Entry](#)
- [AR Account drill](#)
- [AP Account drill](#)
- [Fee Earner Account drill](#)
- [Revenue](#)
- [Collections](#)

Notes: A large text area on the right side of the form, currently empty.

Slide 2



Slide 3

When we work with an existing Mandate, we can use the Lookup to retrieve it or simply type part of the Name of the Mandate.

IES Navigator Client vs.08 : My ILS : [mode-Z]
Help Submit Quit Functions Comments

Property Mandate

Mandate Key: [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name:

Mandate Type: [New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#) [Revenue](#)
[Collections](#)

Currency:

Cust AP Account:

Collection AR Acct:

Fee Earner: [New](#)
[New](#)

Notes:

Commission Amount:

OR

Commission %:

Commission Basis:

Collection (Tax Incl):

Fee Interval:

Start Date:

End Date:

Remind Date:

Status:

Slide 4

IES Navigator Client vs.08 : My ILS : [mode-Z]
Help Submit Quit Functions Commands

Property Mandate

Mandate Key: [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name:

Mandate Type: [New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#)
[Revenue](#)
[Collections](#)

Currency:

Cust AP Account: [New](#)

Collection AR Acct: [New](#)

Fee Earner: [Notes](#)

Commission Amount:

OR

Commission %:

Commission Basis:

Collection (Tax Ind):

Fee Interval:

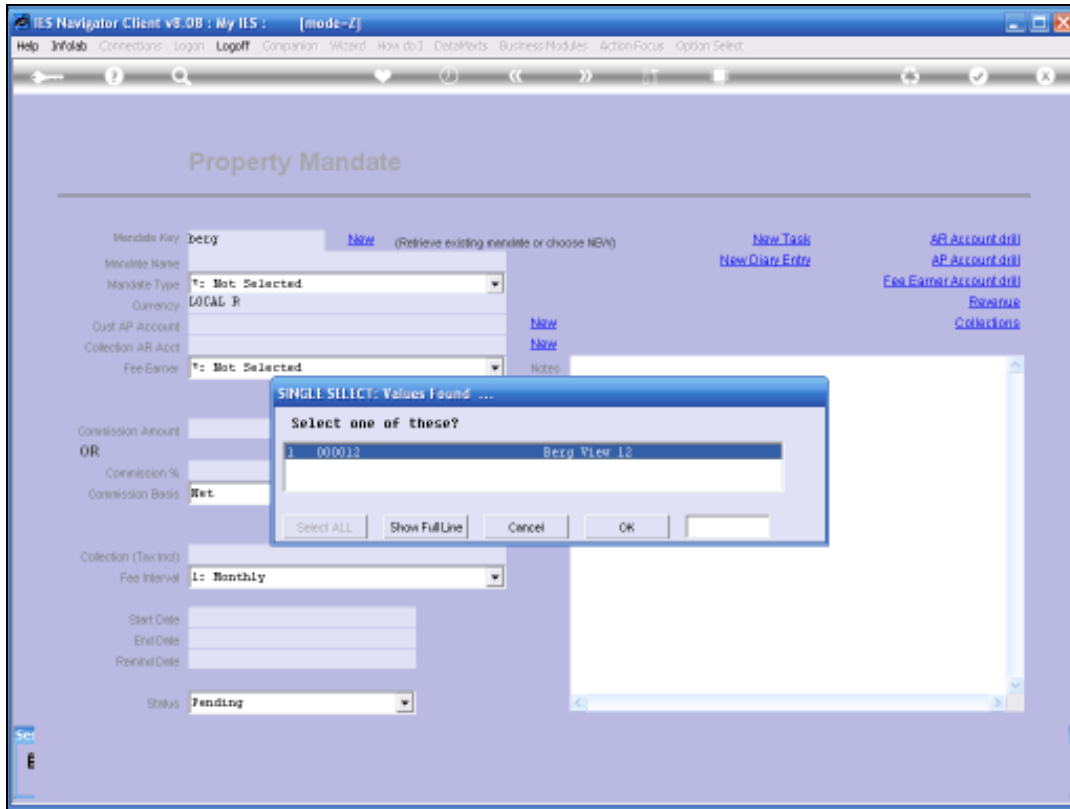
Start Date:

End Date:

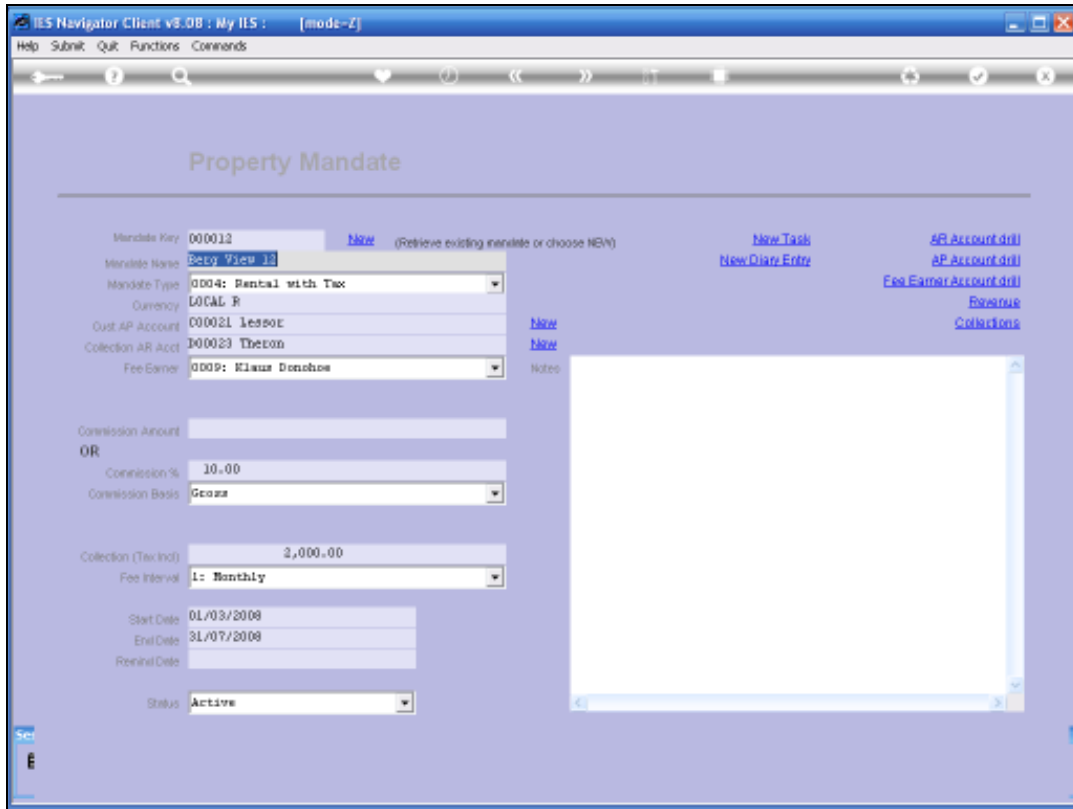
Remind Date:

Status:

Slide 5

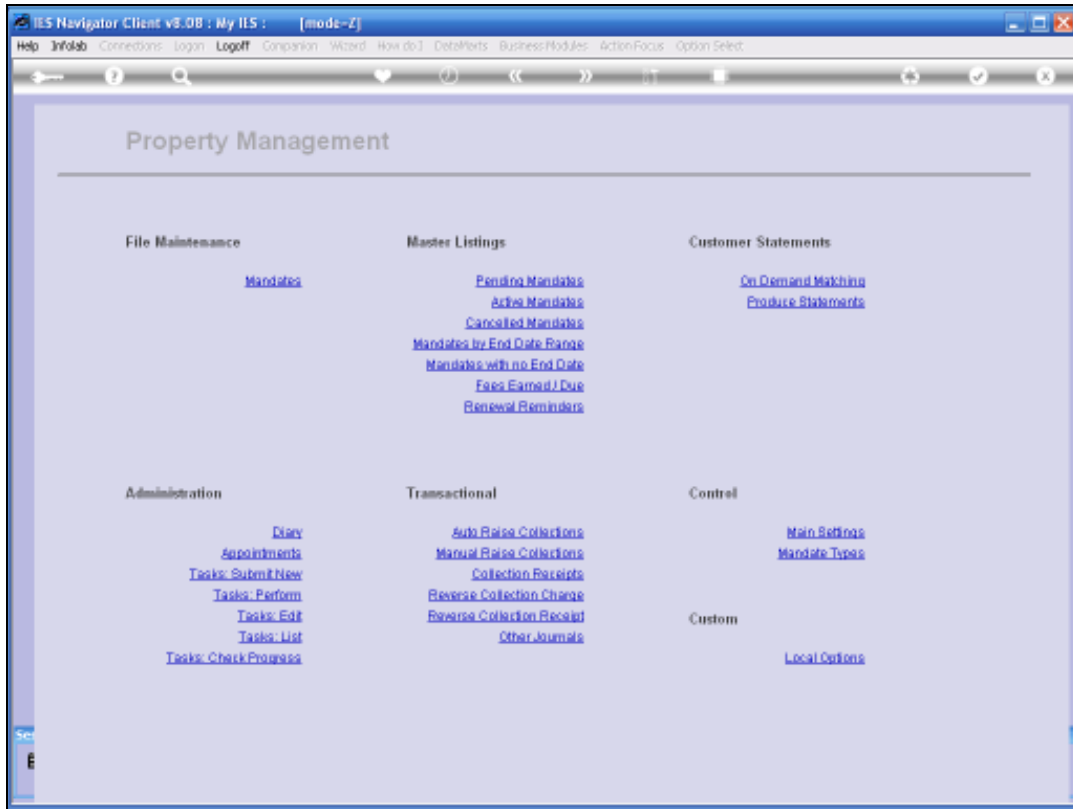


Slide 6



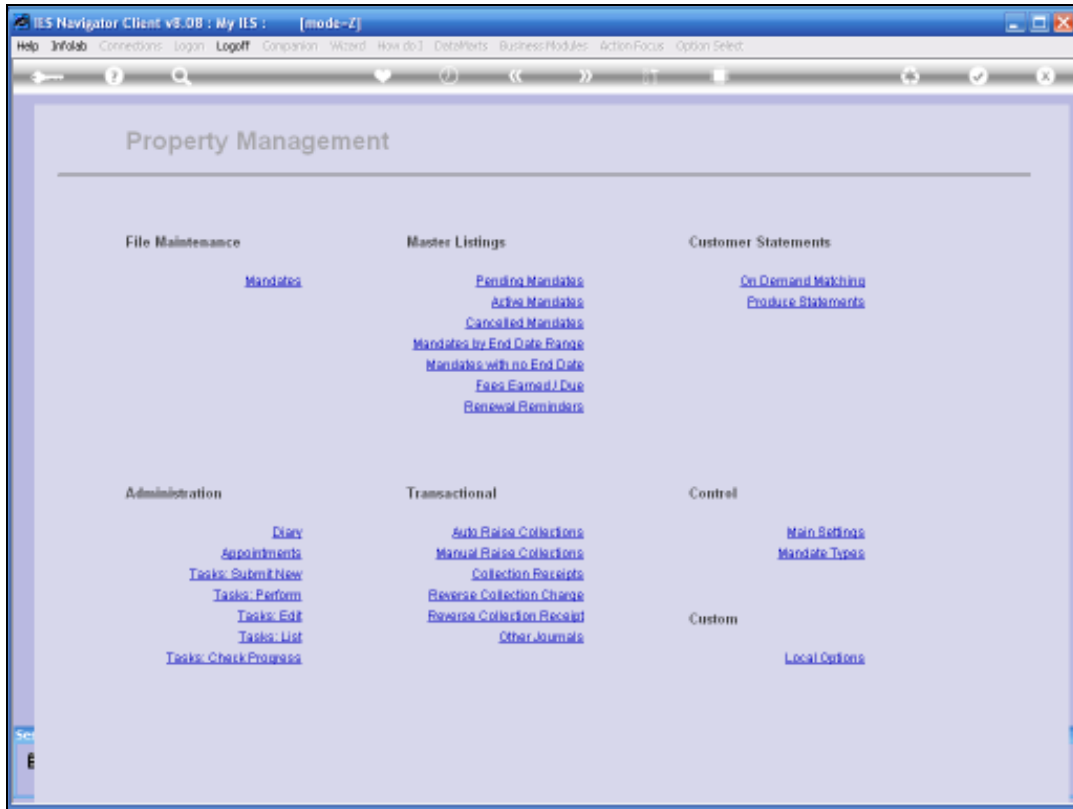
Slide 7

Having retrieved the Mandate, we can now work with it, do any Maintenance on it or perform any Drills.

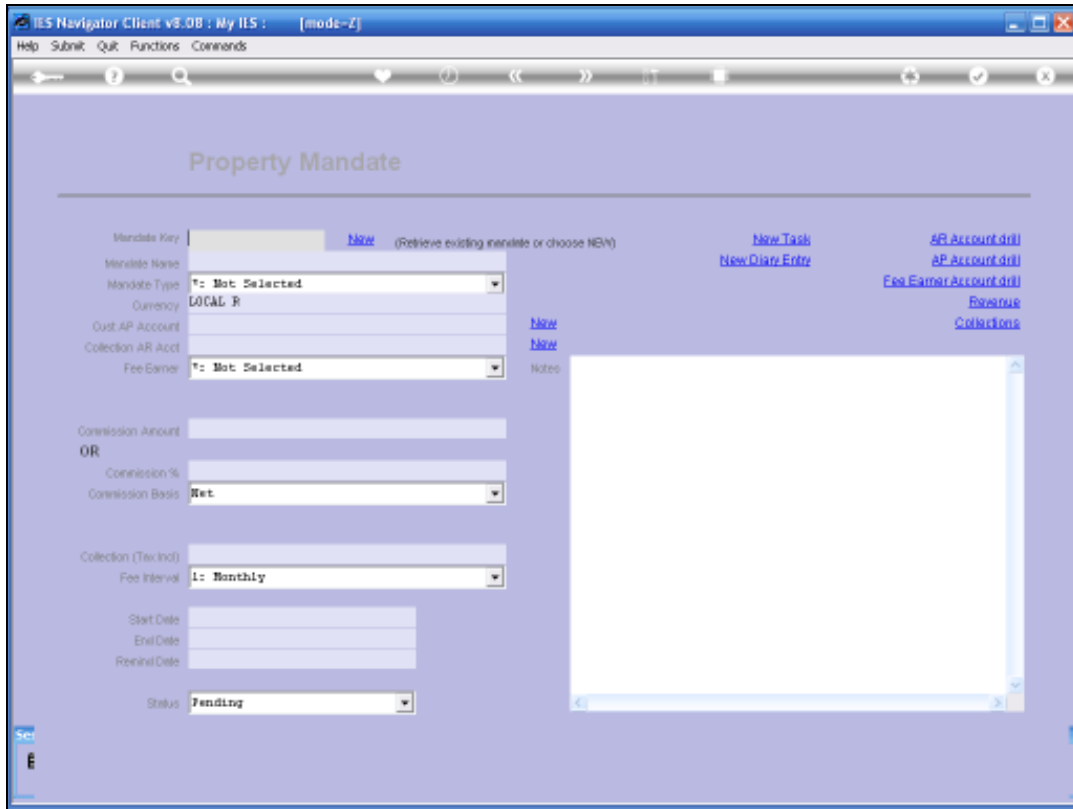


Slide 8

So let us now have a look at how we Set Up a New Mandate.



Slide 9



Slide 10

Because, in this case, the Mandate does not exist yet, we will use the New Functions.

The screenshot shows a web browser window titled "IES Navigator Client vs.08: My ILS [mode-Z]". The browser's address bar and navigation buttons are visible at the top. The main content area displays a "Property Mandate" form. The form is organized into several sections:

- Mandate Information:** Includes "Mandate Key" (with a "New" button and a note "(Retrieve existing mandate or choose NEW)"), "Mandate Name", "Mandate Type" (dropdown menu showing "Not Selected"), "Currency" (text field with "LOCAL R"), "Cust AP Account", "Collection AR Acct", and "Fee Earner" (dropdown menu showing "Not Selected").
- Commission Information:** Includes "Commission Amount", "OR", "Commission %", and "Commission Basis" (dropdown menu showing "Net").
- Collection Information:** Includes "Collection (Tax Ind)", "Fee Interval" (dropdown menu showing "1: Monthly"), "Start Date", "End Date", and "Remind Date".
- Status:** A dropdown menu showing "Pending".
- Navigation and Links:** On the right side, there are several blue links: "New Task", "New Diary Entry", "AR Account drill", "AP Account drill", "Fee Earner Account drill", "Revenue", and "Collections".
- Notes:** A large text area on the right is labeled "Notes" and is currently empty.

Slide 11

IES Navigator Client vs.08 : My ILS : [mode-Z]

Help Submit Quit Functions Comments

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [New Task](#) [AP Account drill](#)

Mandate Type: *: Not Selected [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: [Revenue](#)

Collection AR Acct: [Collections](#)

Fee Earner: *: Not Selected [New](#)

Notes:

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Ind):

Fee Interval: 1: Monthly

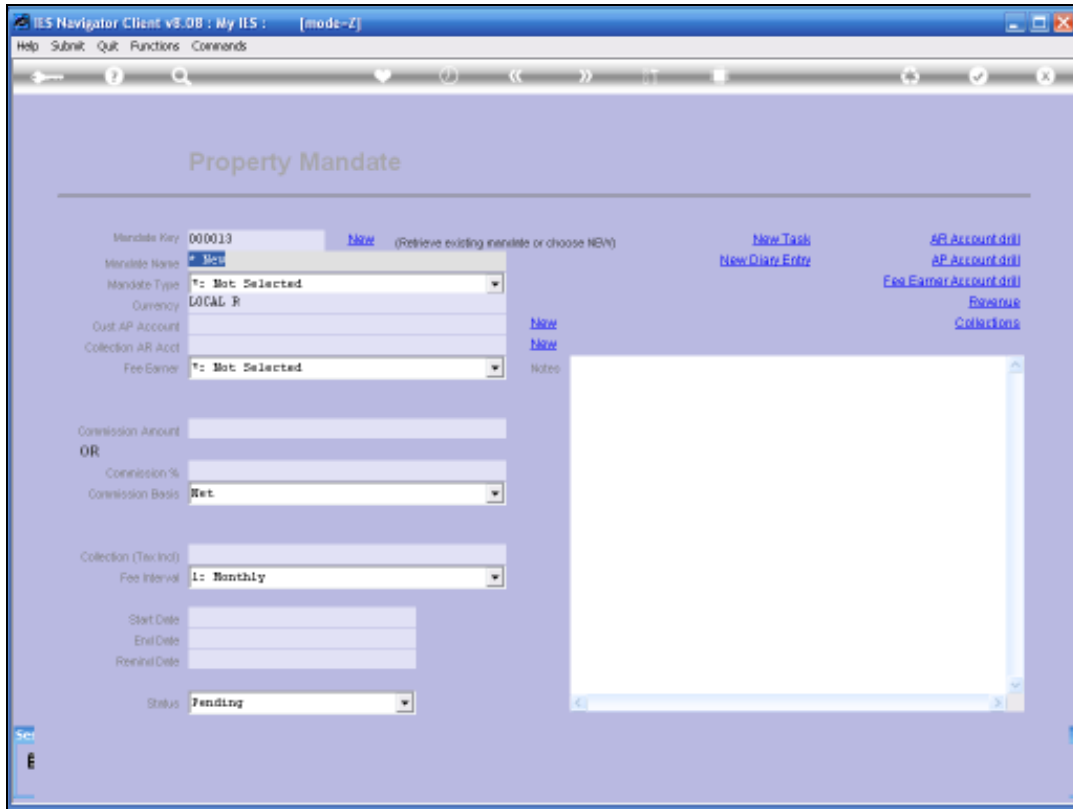
Start Date:

End Date:

Remind Date:

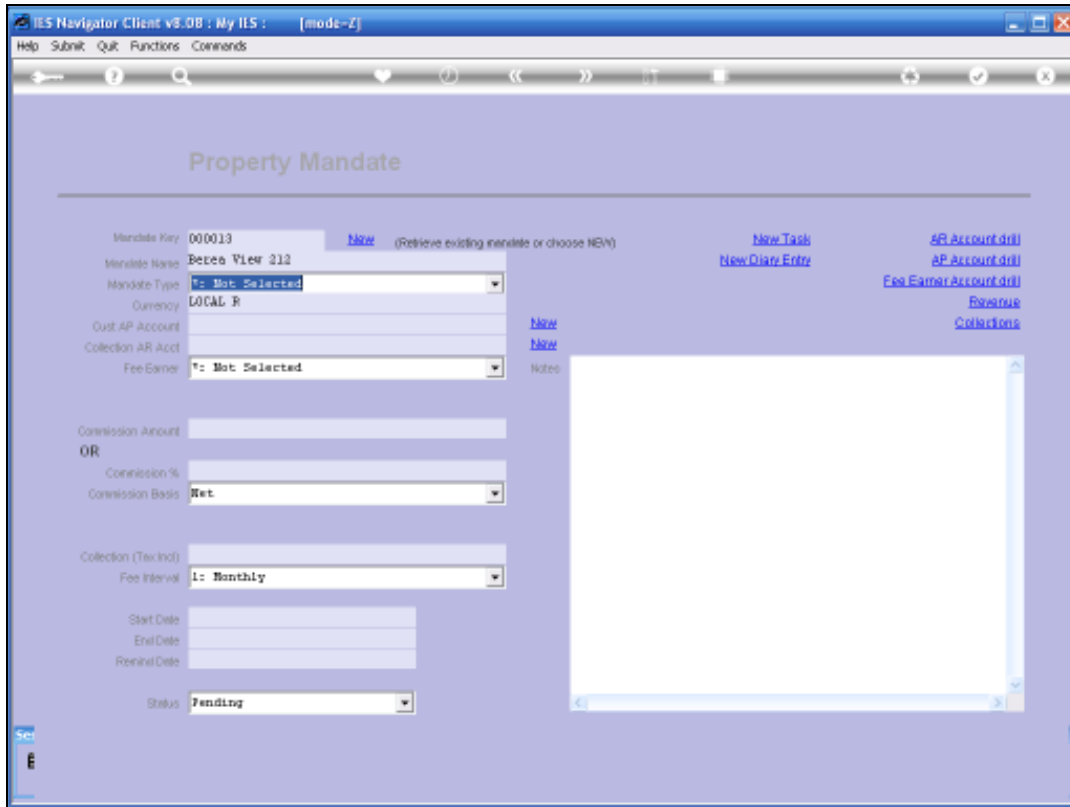
Status: Pending

Slide 12



Slide 13

The system will generate a Mandate Key and we start by typing in the "Mandate Name"



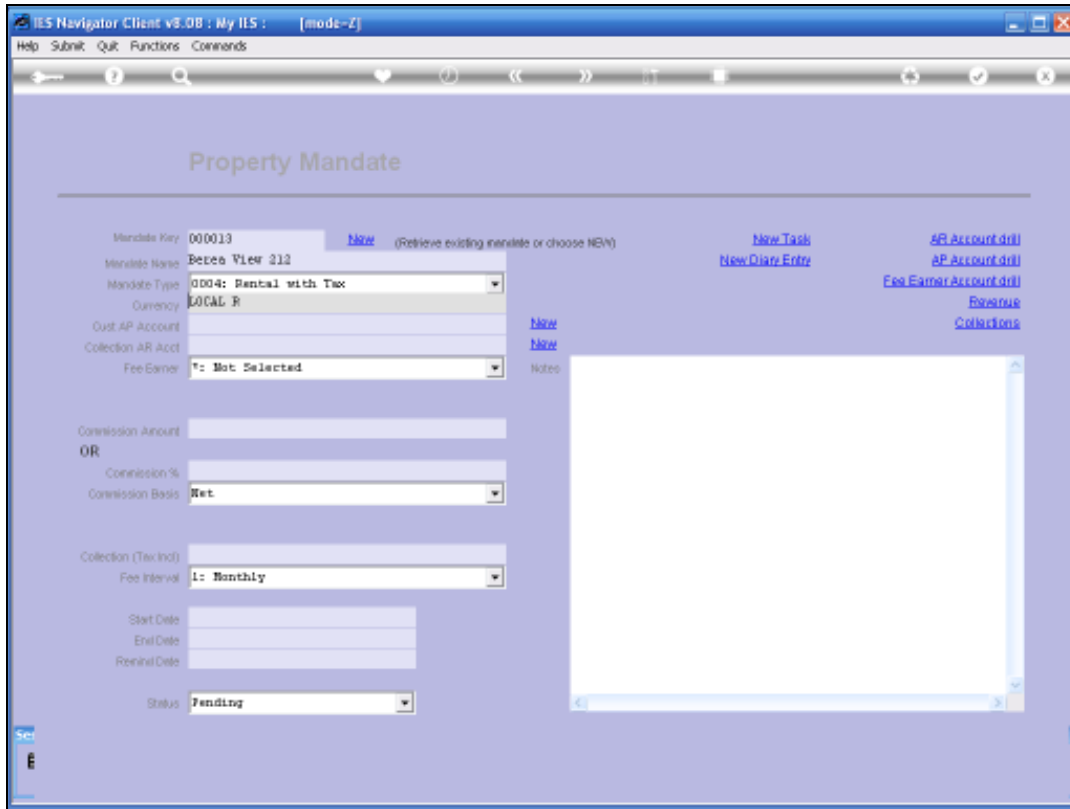
Slide 14

We select a "Mandate Type" In this case a Rental.

The screenshot shows a web browser window titled "IES Navigator Client vs.08: My ILS: [mode-Z]". The browser's address bar and navigation buttons are visible at the top. The main content area displays a "Property Mandate" form. The form includes the following fields and options:

- Mandate Key: 000013 (with a "New" link and the text "(Retrieve existing mandate or choose NEW)")
- Mandate Name: Berea View 212 (with "New Task" and "New Diary Entry" links)
- Mandate Type: A dropdown menu showing "Not Selected" (with "AR Account drill", "AP Account drill", "Fee Earning Account drill", "Revenue", and "Collections" links)
- Currency: LOCAL B
- Cust AP Account: (empty field)
- Collection AR Acct: (empty field)
- Fee Earning: A dropdown menu showing "Not Selected" (with "New" and "New" links)
- Notes: A large text area for notes.
- Commission Amount: (empty field)
- OR
- Commission %: (empty field)
- Commission Basis: A dropdown menu showing "Net"
- Collection (Tax Incl): (empty field)
- Fee Interval: A dropdown menu showing "1: Monthly"
- Start Date: (empty field)
- End Date: (empty field)
- Remind Date: (empty field)
- Status: A dropdown menu showing "Pending"

Slide 15



Slide 16

The Default Currency will be Local but we can also select a Forex Currency if we do Mandates in Forex.

IES Navigator Client vs.08 : My ILS : [mode-Z]
Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL P [Fee Earner Account drill](#)

Cust AP Account: [Revenue](#)

Collection AR Acct: [Collections](#)

Fee Earner: *: Not Selected [New](#)

Notes: [New](#)

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

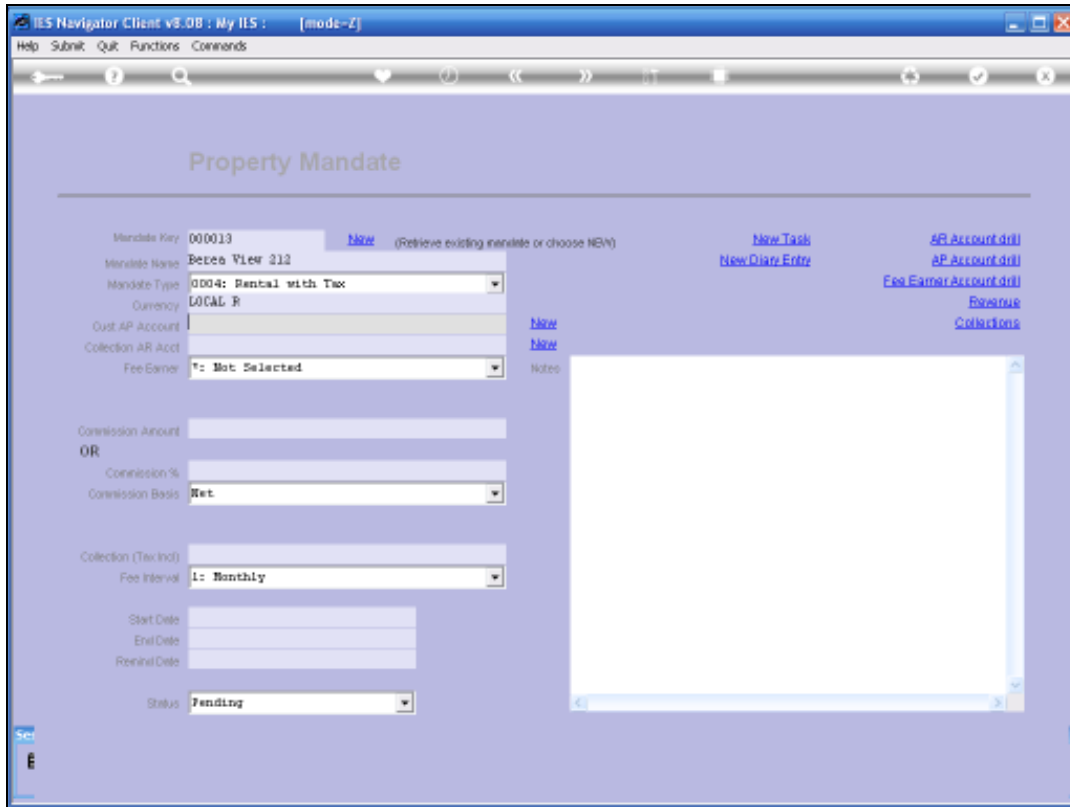
Start Date:

End Date:

Renewal Date:

Status: Pending

Slide 17



Slide 18

The Customer AP Account could already exist. In other words we could already have multiple Mandates for the same Customer, i.e. the Lessor, the person who is making the Property available.

But if we do not yet have an Account, i.e. this is a New Customer for whom we are going to let the premises, then we will use the "New Function" to Set Up the Payable Account for this Customer.

IES Navigator Client vs.08 : My ILS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: [Revenue](#)

Collection AR Acct: [Collections](#)

Fee Earning: *: Not Selected [New](#)

Notes: [New](#)

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

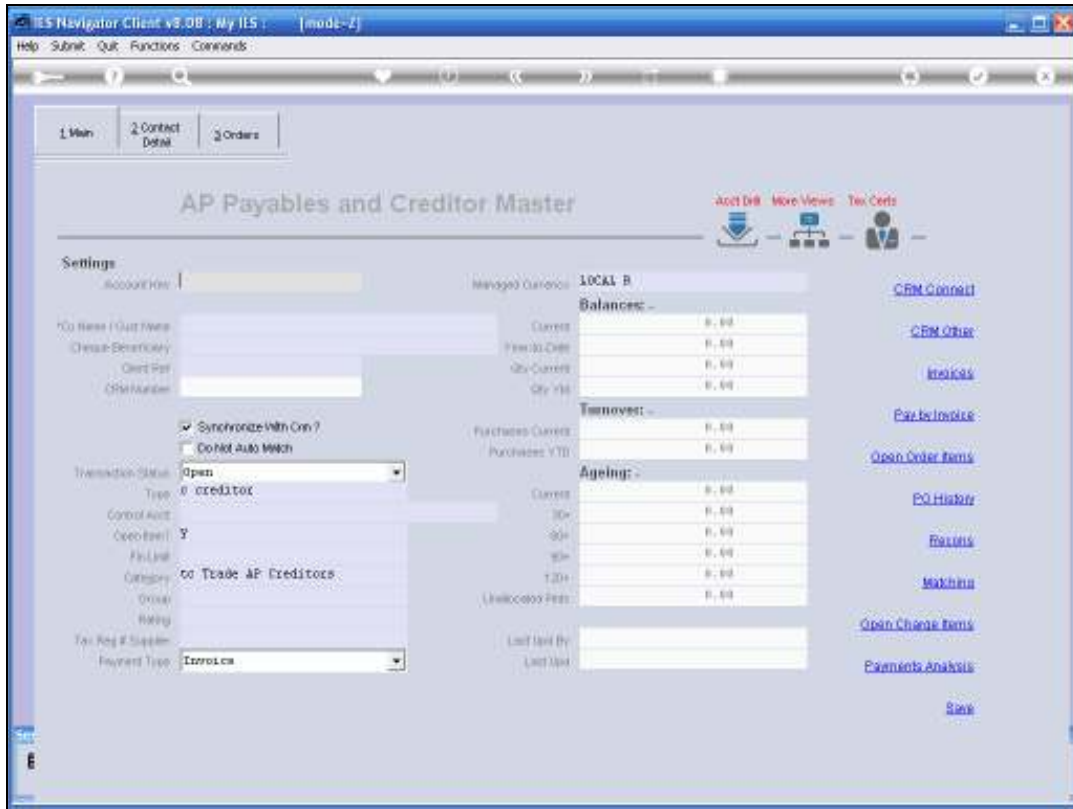
Start Date:

End Date:

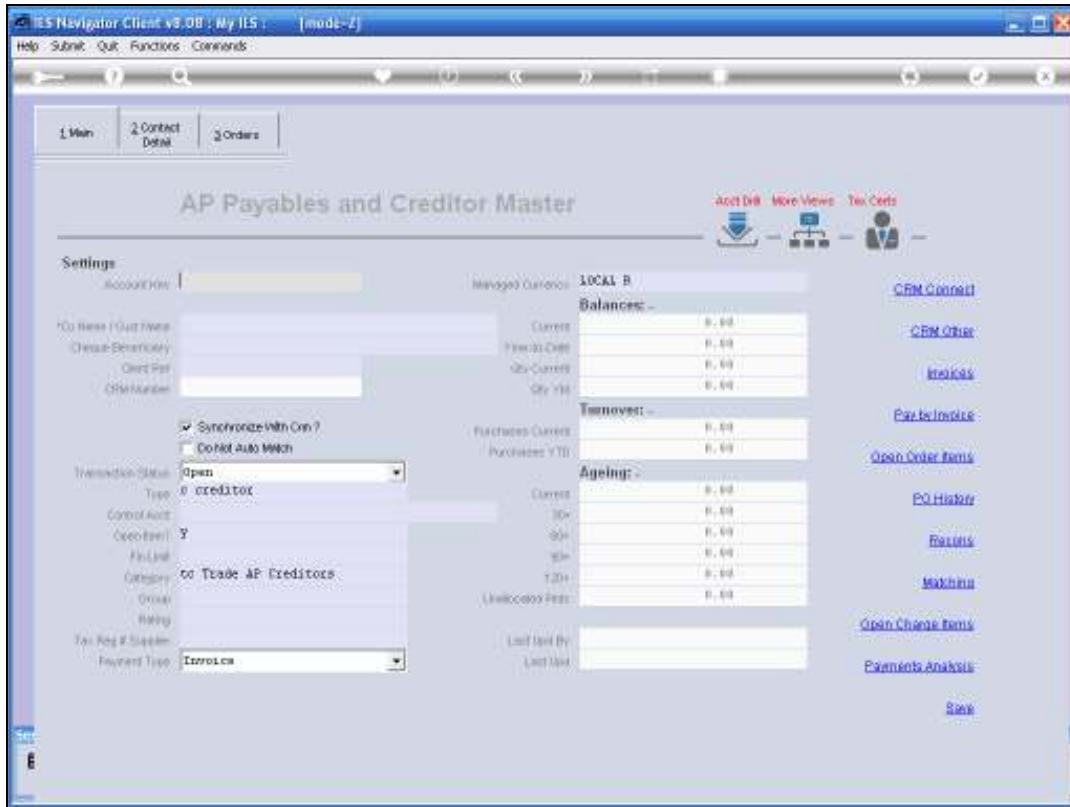
Renewal Date:

Status: Pending

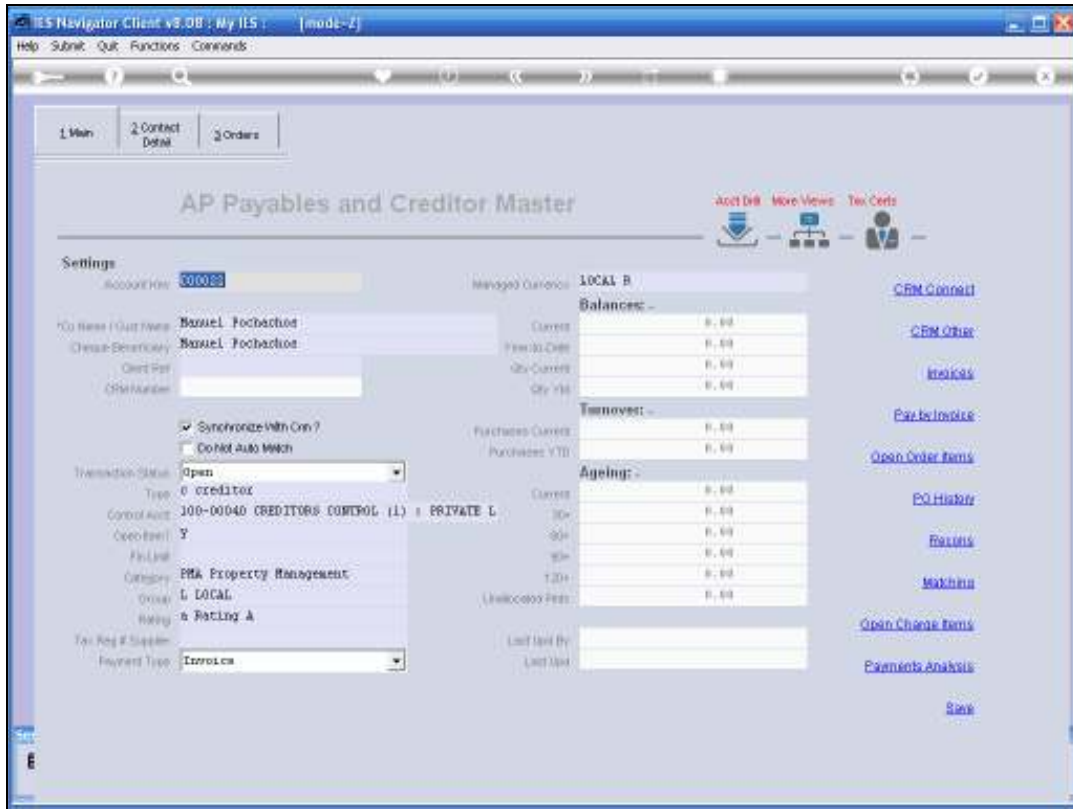
Slide 19



Slide 20

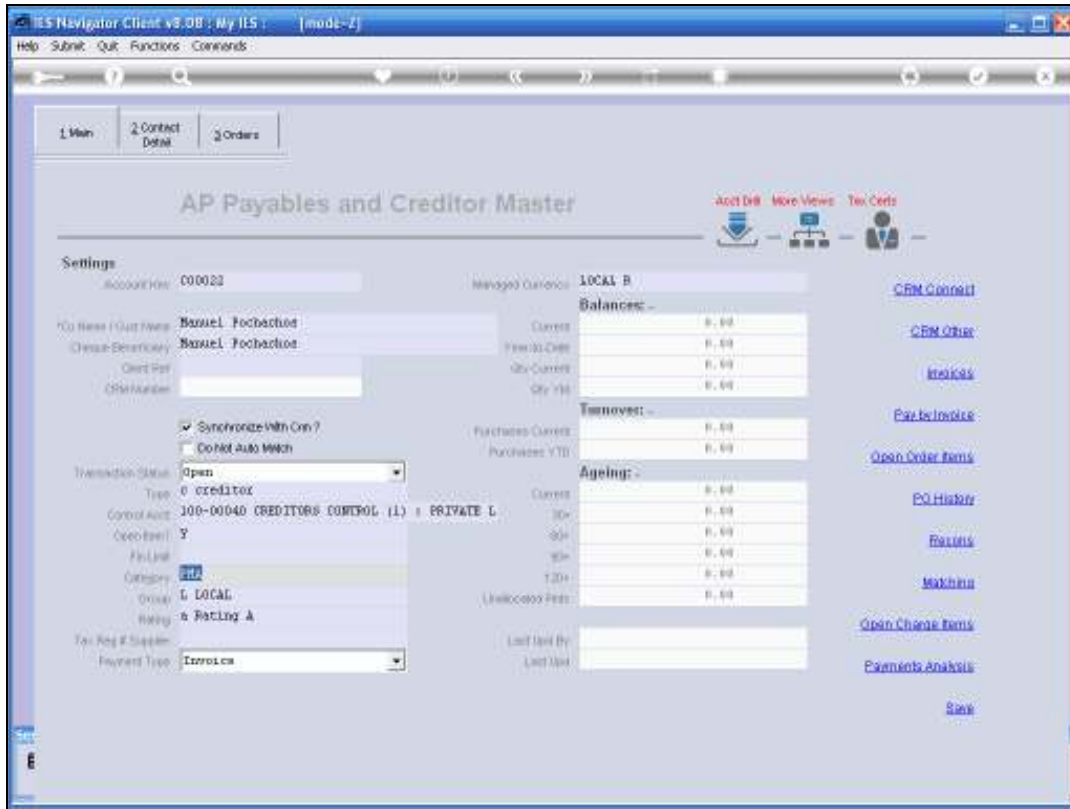


Slide 21



Slide 22

The Setting Up of the Payable Account is the same as for any Payable Account in the System and we are not going to dwell on that detail here.



Slide 23

The important point to note is that this Payable Account must be of the category PMA for Property Management.

The Property System will not work with this Payable Account unless the category is PMA.

The screenshot displays the 'AP Payables and Creditor Master' interface in the IFS Navigator Client. The window title is 'IFS Navigator Client vs.08 : My IFS : [mode-Z]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Comments), a breadcrumb trail (1 Main > 2 Contact Detail > 3 Orders), and a title bar 'AP Payables and Creditor Master'. On the right, there are icons for 'Add DR', 'More Views', and 'Tax Certs'. The main content is divided into three sections: 'Settings', 'Summary Tables', and 'Action Links'.

Settings:

- Account No: 00002
- Managed Currency: LOCAL B
- Client Name: Manuel Fochardot
- Client Address: Manuel Fochardot
- Client Ref: [Empty]
- Client Number: [Empty]
- Synchronize With Crm ?
- Do Not Auto Match
- Transaction Status: Open
- Type: creditor
- Control Acct: 100-00040 CREDITORS CONTROL (1) - PRIVATE L
- Open Item: Y
- Full Part: [Empty]
- Company: PMA
- Group: LOCAL
- Rating: Rating A
- Tax Reg # System: [Empty]
- Payment Type: Invoice

Summary Tables:

Balances -	
Current	0.00
Final Dr Crd	0.00
Qty Current	0.00
Qty YTD	0.00

Turnover -	
Purchases Current	0.00
Purchases YTD	0.00

Ageing -	
Current	0.00
30+	0.00
60+	0.00
90+	0.00
120+	0.00
Unk/Case Ptd:	0.00

Last Date By: [Empty]
Last Mod: [Empty]

Action Links:

- [CRM Connect](#)
- [CRM Order](#)
- [Invoices](#)
- [Pay to Invoice](#)
- [Open Order Items](#)
- [PO History](#)
- [Receipts](#)
- [Machins](#)
- [Open Change Items](#)
- [Payments Analysis](#)
- [Back](#)

Slide 24

The screenshot displays the 'AP Payables and Creditor Master' interface in the IFS Navigator Client. The window title is 'IFS Navigator Client vs.08 : My IFS : [mode-Z]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Comments), a breadcrumb trail (1 Main > 2 Contact Detail > 3 Orders), and a toolbar with navigation icons. The main content area is divided into several sections:

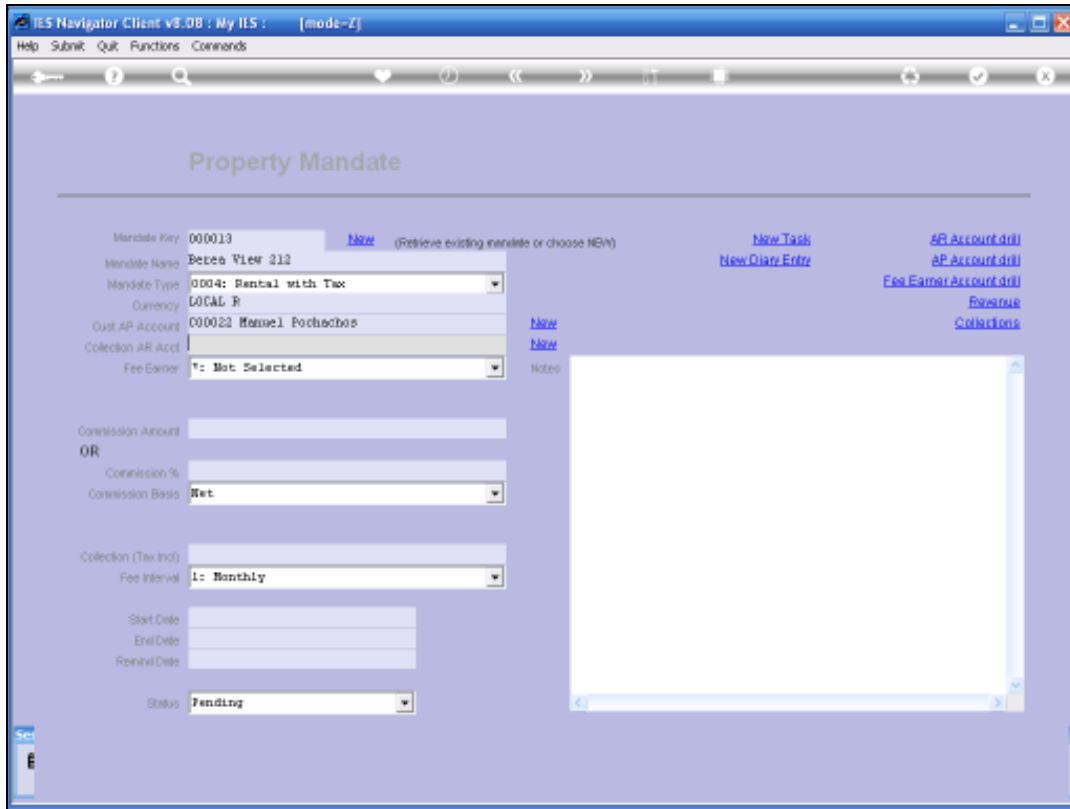
- Settings:** Account No: 00002, Managed Currency: LOCAL B. Fields for Name (Basuel, Pochachot), Contact Name (Basuel, Pochachot), Client Ref, and Client Number are present. Checkboxes for 'Synchronize With Crm?' (checked) and 'Do Not Auto Match' are visible. Transaction Status is 'Open', Type is 'creditor', Control Acct is '100-00040 CREDITORS CONTROL (L) PRIVATE L', and Order Ref is 'PRK'. Other fields include 'a-LOCAL' and 'a-PRCING A'. Payment Type is 'L2000000'.
- Balances:** A table showing current balances for LOCAL B.
- Turnover:** A table showing turnover metrics for LOCAL B.
- Ageing:** A table showing ageing metrics for LOCAL B.
- Summary:** A table showing summary metrics for LOCAL B.

Summary Table Data:

Category	Current	30+	60+	90+	120+	Unk/Over Paid
Balances	0.00	0.00	0.00	0.00	0.00	0.00
Turnover	0.00	0.00	0.00	0.00	0.00	0.00
Ageing	0.00	0.00	0.00	0.00	0.00	0.00
Summary	0.00	0.00	0.00	0.00	0.00	0.00

On the right side, there are several links: CRM Connect, CRM Order, Invoices, Pay to Invoice, Open Order Items, PO History, Receipts, Match Inv, Open Change Items, Payments Analysis, and Save.

Slide 25

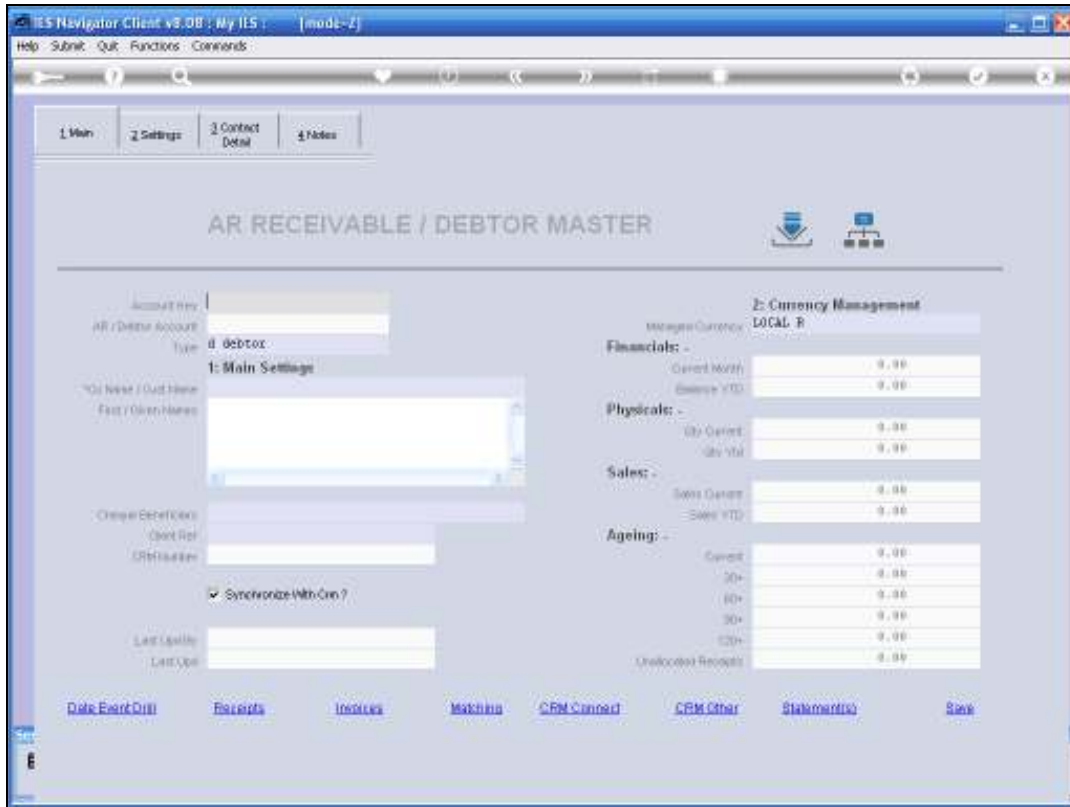


Slide 26

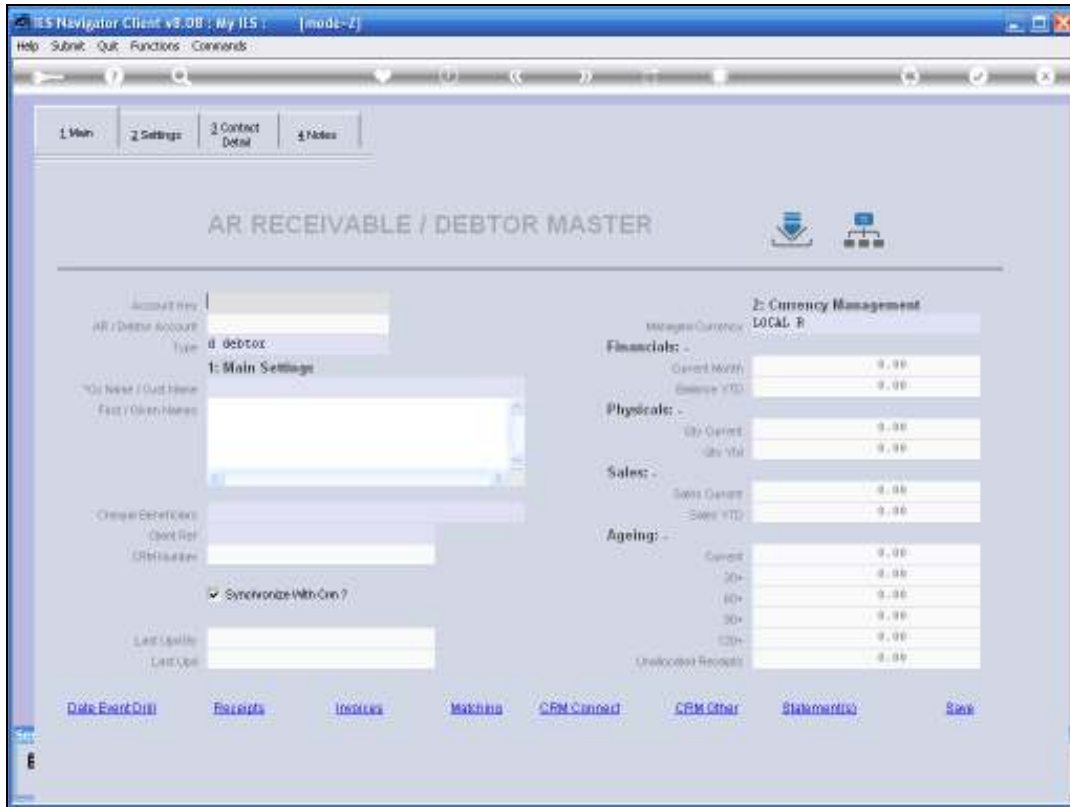
We now have the Customer Payable Account indicate and the next Field is for the other Customer, i.e. the Lessee, the person who will be renting or leasing the Property.

For this we need a Collection Receivable Account, AR Receivable Account.

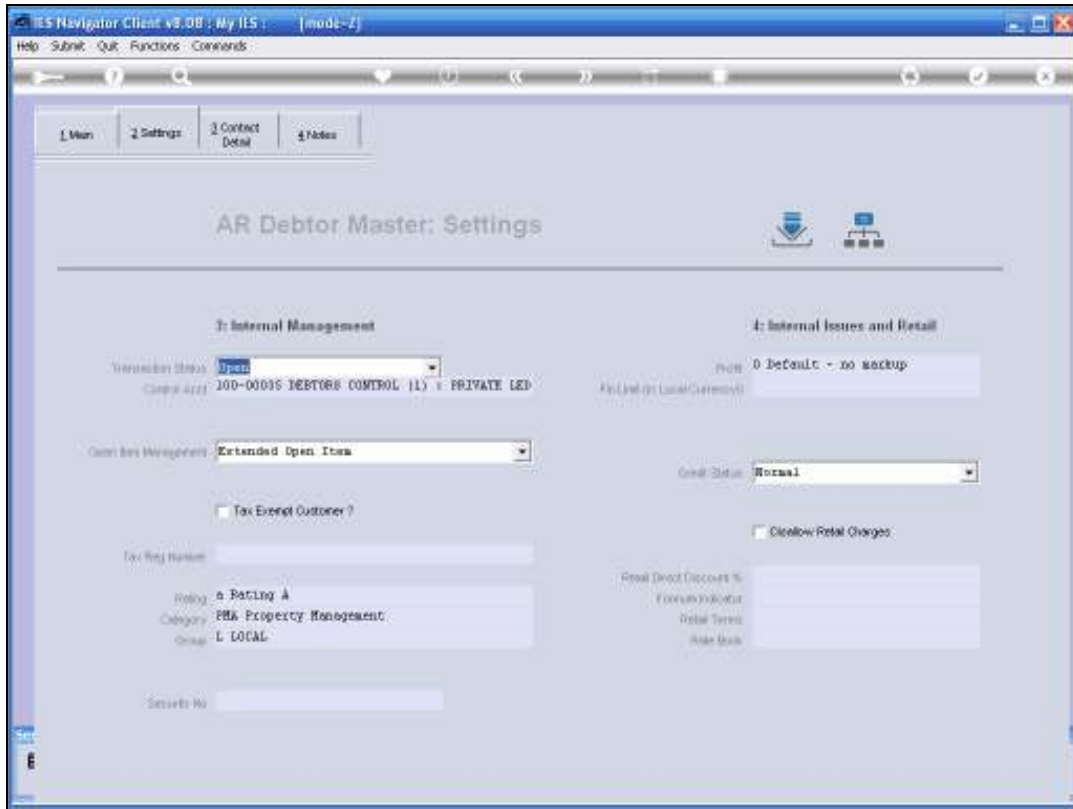
Once again we may have such an Account already, if we already have this person or entity as a Customer. But if it is New, then we will use the "New Function" to Set Up the A R Account.



Slide 27

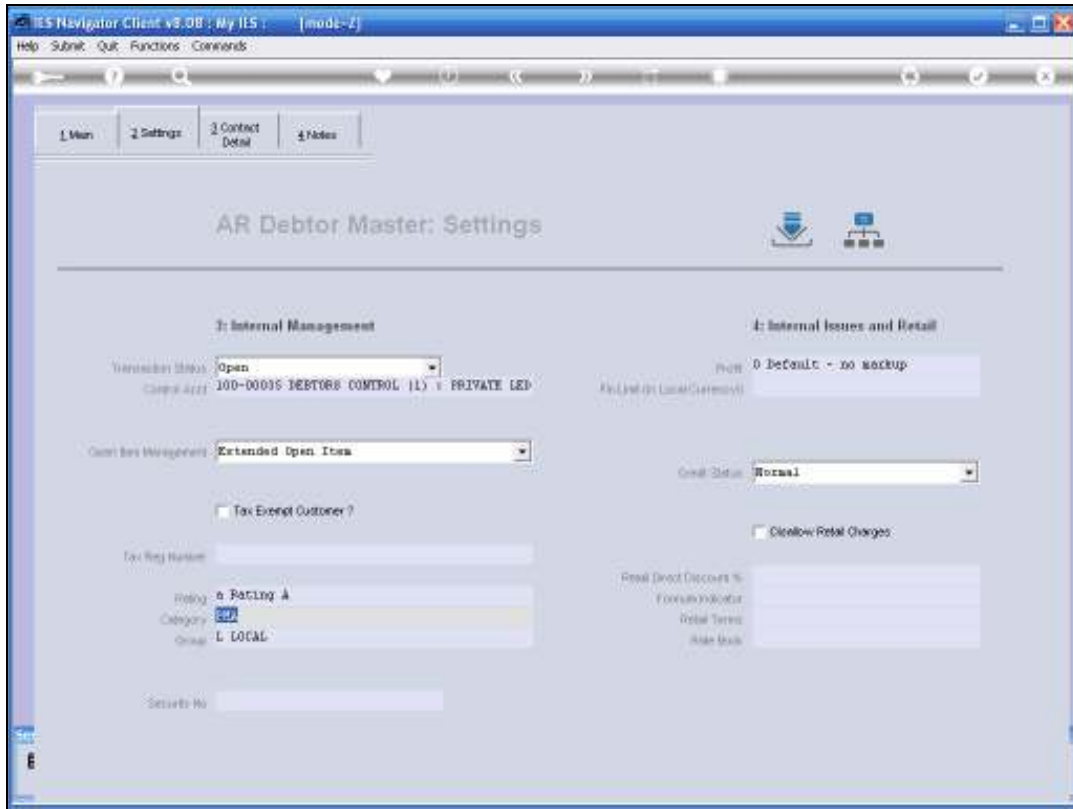


Slide 28

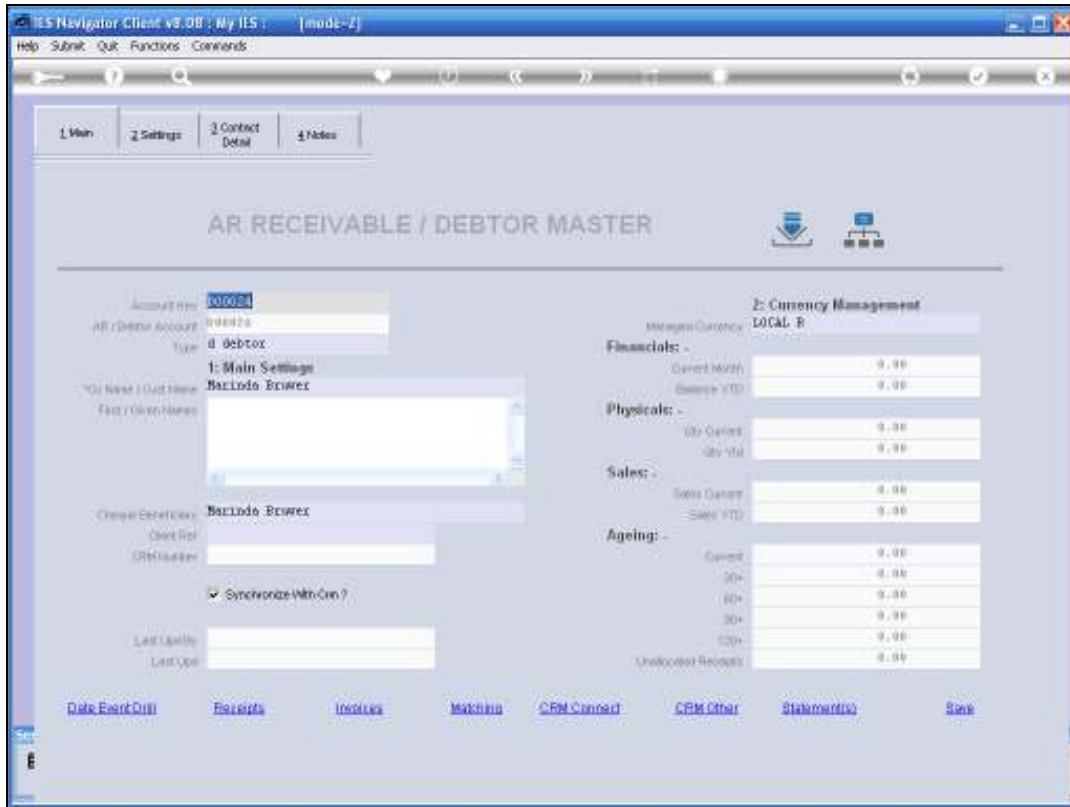


Slide 29

In this case the Receivable Account is Set Up the same with Receivable Accounts in the System. The important point once again is that the category must be PMA.



Slide 30



Slide 31

IES Navigator Client vs.08 : My ILS : [mode-Z]
Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AR Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Home1 Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earner: To: Mat. Selected [New](#) [New](#)

Notes

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Slide 32

Next we select a Fee Earner for this Mandate.

Property Mandate

Mandate Key: 00013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 00022 Hannel Potachbos [Revenue](#)

Collection AR Acct: 00024 Marinda Bzueet [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Notes:

Slide 33

The Commission to be earned on this Mandate can be specified either as a Fixed Amount at "Commission Amount", or it can be specified as a Percentage of the Amount Collected. When it is specified as a Percentage, it can be specified to be calculated on the Net or the Gross Basis.

In other words, if we make the Commission 10% and we do it on Gross, then if the Collection is 2000-00, then we will have 10% of 2000-00.

If we use the Net Basis, then that will be 10% of the Collection minus any taxes on the Collection.

IES Navigator Client vs.08 : My ILS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earm Account drill](#)

Cust AP Account: 000022 Home1 Potachos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earm: 0009: Klaus Donohoe [New](#)

Notes

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Slide 34

IES Navigator Client vs.08 : My IIS : [mode-Z]
Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earm Account drill](#)

Cust AP Account: 000022 Home1 Potachob [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earm: 0009: Klaus Donohoe [New](#) [New](#)

Notes: [Empty text area]

Commission Amount: [Text field]

OR

Commission %: [Text field]

Commission Basis: Net

Collection (Tax Inc): [Text field]

Fee Interval: 1: Monthly

Start Date: [Text field]

End Date: [Text field]

Renewal Date: [Text field]

Status: Pending

Slide 35

IES Navigator Client vs.08 : My IIS : [mode-Z]
Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#) [New](#)

Notes

Commission Amount:

OR

Commission %:

Commission Basis: Net

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Slide 36

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Home1 Potachob [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

Notes: [Empty text area]

Commission Amount: [Empty field]

OR

Commission %: 10

Commission Basis: Net

Collection (Tax Incl): [Empty field]

Fee Interval: 1: Monthly

Start Date: [Empty field]

End Date: [Empty field]

Renewal Date: [Empty field]

Status: Pending

Slide 37

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Hommel Potachobos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#)

Commission Amount:

OR

Commission %: 10 [New](#)

Commission Basis: Gross [New](#)

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Notes:

Slide 38

In this example I am choosing 10% Commission based on the Gross Collection Amount.

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earm Account drill](#)

Cust AP Account: 000022 Monnel Potachos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earm: 0009: Klaus Donohoe [New](#)

Notes:

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Slide 39

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AR Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Home1 Potachob [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

Commission Amount:

OR

Commission %: 10.00 [New](#)

Commission Basis: Gross [New](#)

Collection (Tax Incl):

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Notes:

Slide 40

The Collection Amount is what the Lessee is going to be paying.

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earm Account drill](#)

Cust AP Account: 000022 Home1 Potachos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earm: 0009: Klaus Donohoe [New](#)

Commission Amount:

OR

Commission %: 10.00 [New](#)

Commission Basis: Gross [New](#)

Collection (Tax Inc): 2000

Fee Interval: 1: Monthly

Start Date:

End Date:

Renewal Date:

Status: Pending

Notes:

Slide 41

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#) [New](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Inc): 2000

Fee Interval: 1: Monthly

Start Date:

End Date:

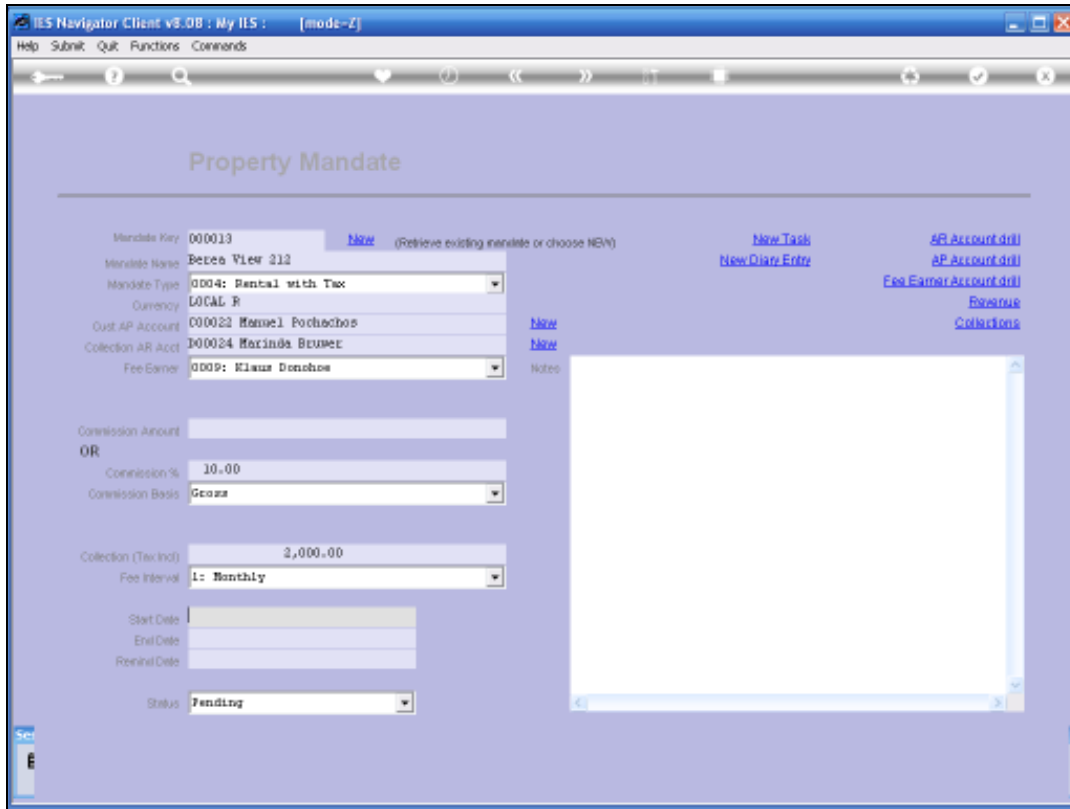
Renewal Date:

Status: Pending

Notes:

Slide 42

Among the Options for the "Fee Interval" the Monthly is the most common one and I am choosing that, in this case.



Slide 43

The Mandate usually has a Start Date and an End Date.

The Start Date is particularly important for the Automatic raising of Collections, by the System.

The screenshot shows a web browser window titled "IES Navigator Client vs.08 : My IIS : [mode-Z]". The browser address bar is empty. The page content is a form titled "Property Mandate".

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#) [New](#)

Notes: [Empty text area]

Commission Amount: [Empty field]

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

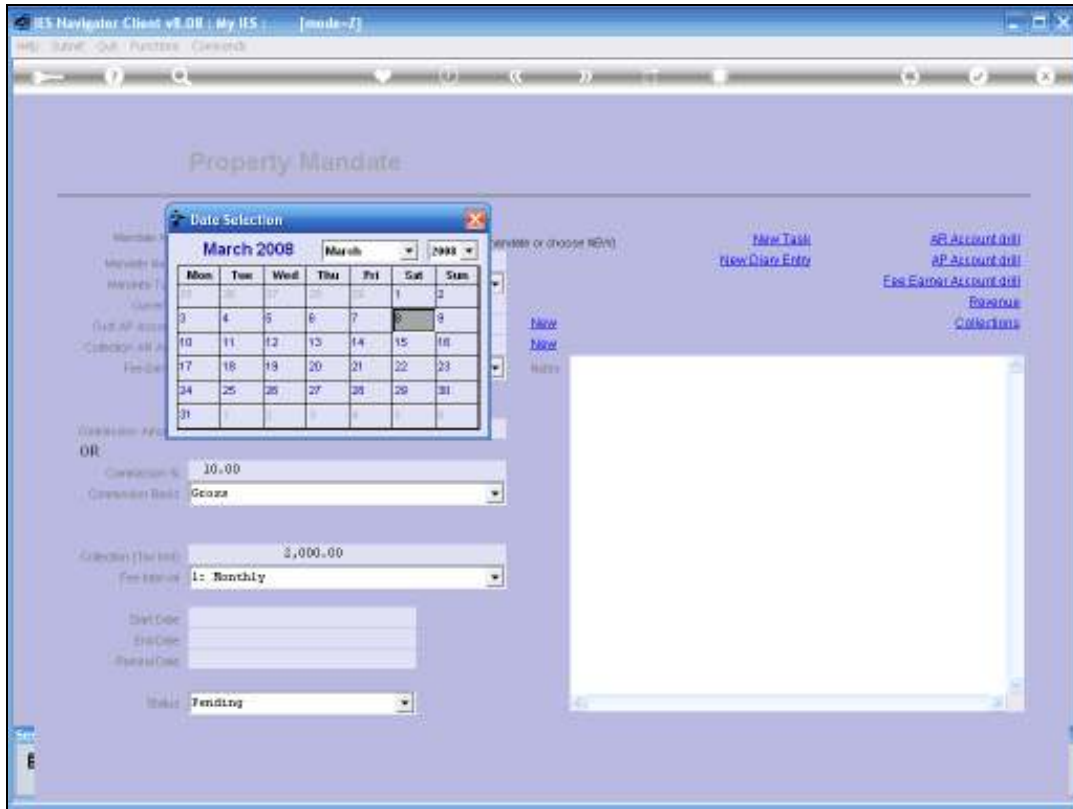
Start Date: [Empty field]

End Date: [Empty field]

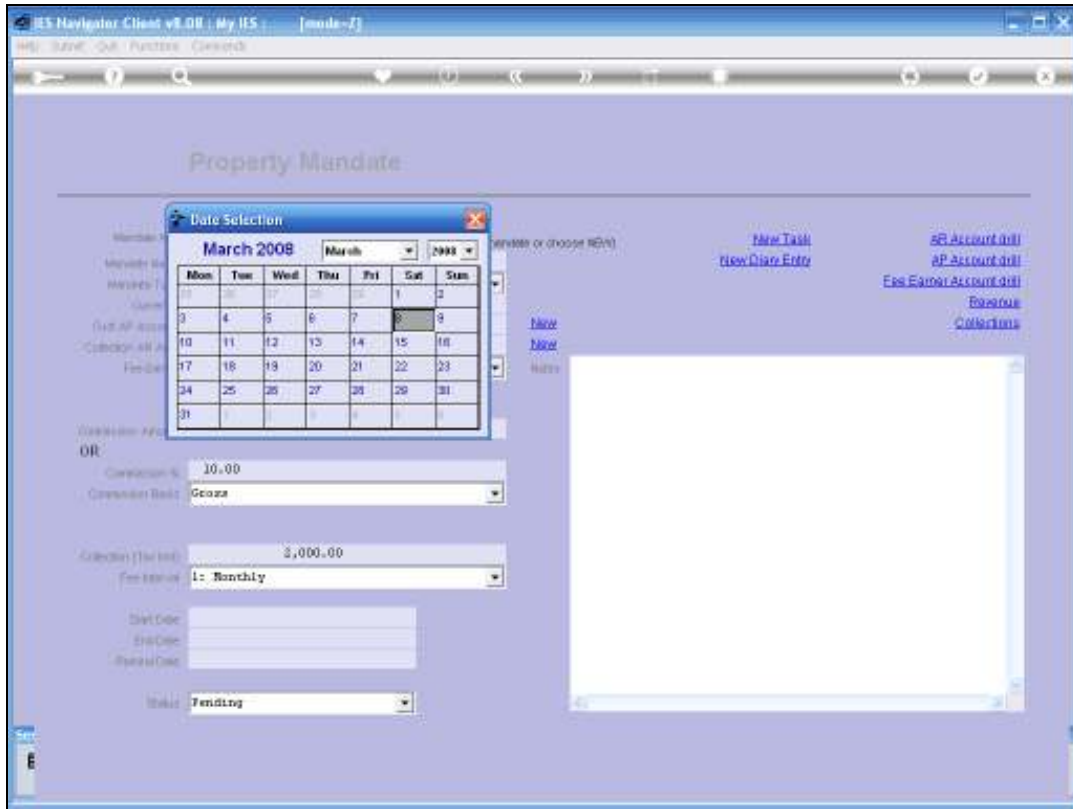
Renewal Date: [Empty field]

Status: Pending

Slide 44



Slide 45

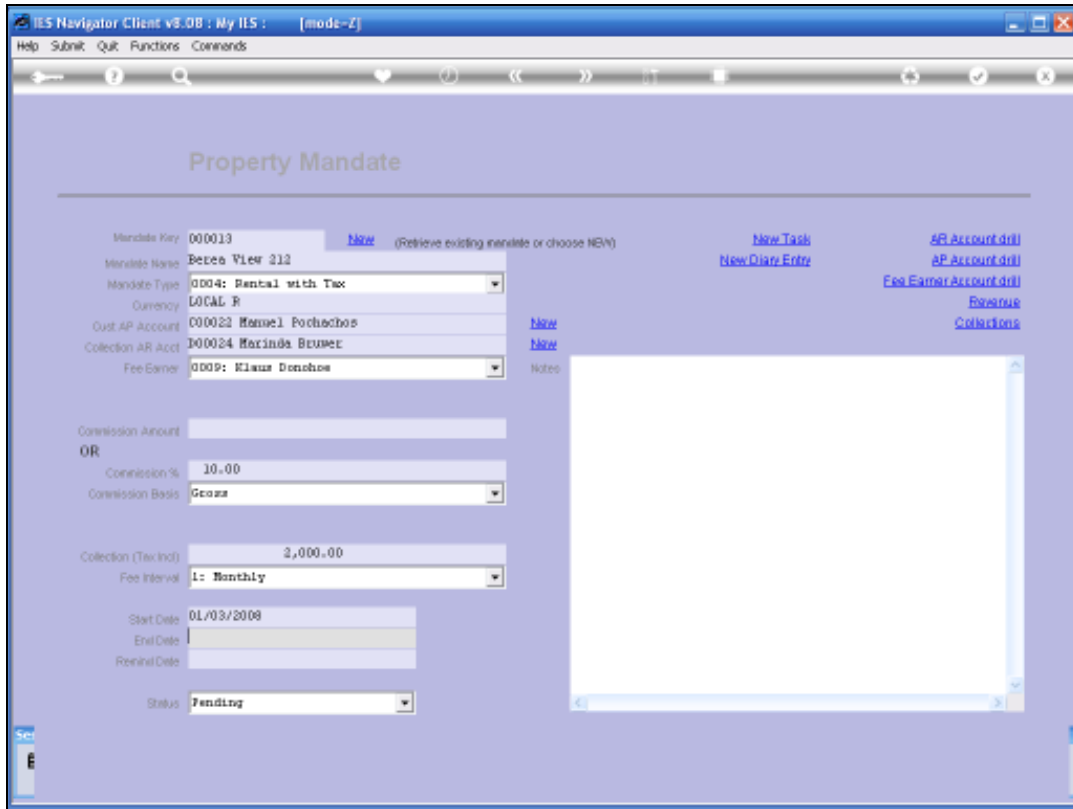


Slide 46

The screenshot displays the IES Navigator Client interface for a 'Property Mandate'. The window title is 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The form contains the following fields and options:

- Mandate Key:** 000013 (with a 'New' link and the instruction '(Retrieve existing mandate or choose NEW)')
- Mandate Name:** Berea View 212 (with links for 'New Task', 'New Diary Entry', 'AR Account drill', 'AP Account drill', 'Fee Earning Account drill', 'Revenue', and 'Collections')
- Mandate Type:** 0004: Rental with Tax (dropdown menu)
- Currency:** LOCAL R
- Cust AP Account:** 000022 Hannel Potachbos (with a 'New' link)
- Collection AR Acc:** 000024 Marinda Bremer (with a 'New' link)
- Fee Earning:** 0009: Klaus Donohoe (dropdown menu)
- Notes:** A large empty text area for notes.
- Commission Amount:** (empty text field)
- OR**
- Commission %:** 10.00 (text field)
- Commission Basis:** Gross (dropdown menu)
- Collection (Tax Incl):** 2,000.00 (text field)
- Fee Interval:** 1: Monthly (dropdown menu)
- Start Date:** 01/03/2008 (text field)
- End Date:** (empty text field)
- Renewal Date:** (empty text field)
- Status:** Pending (dropdown menu)

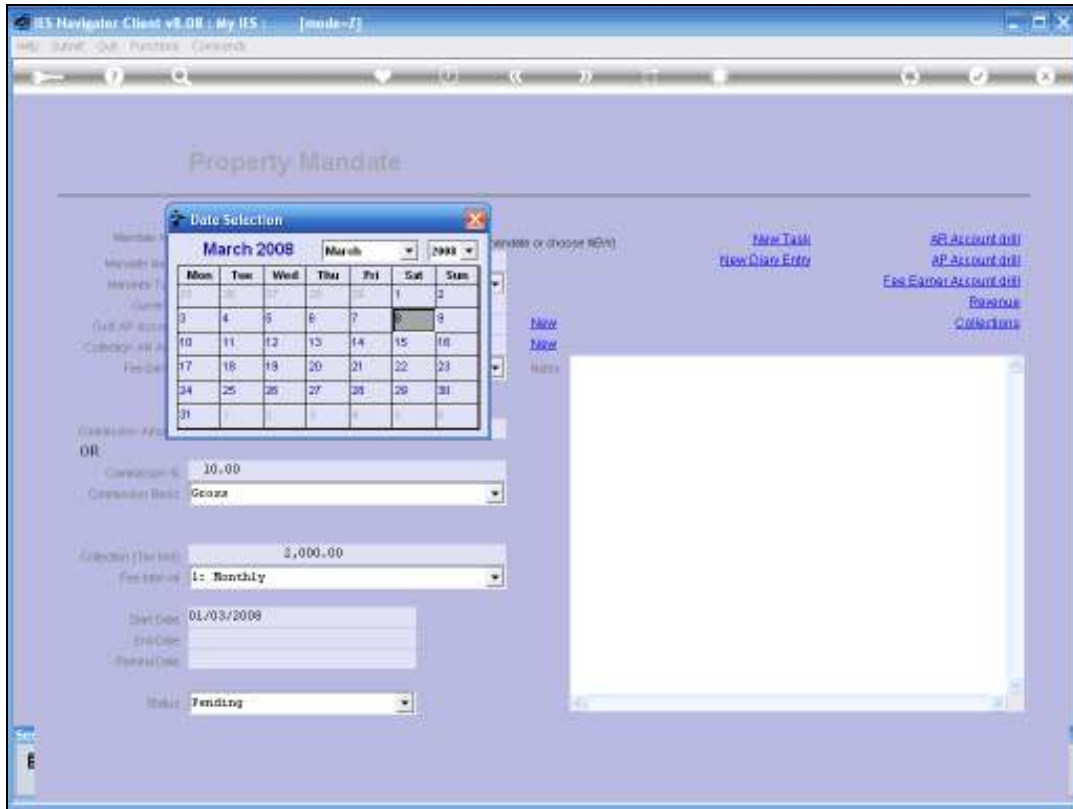
Slide 47



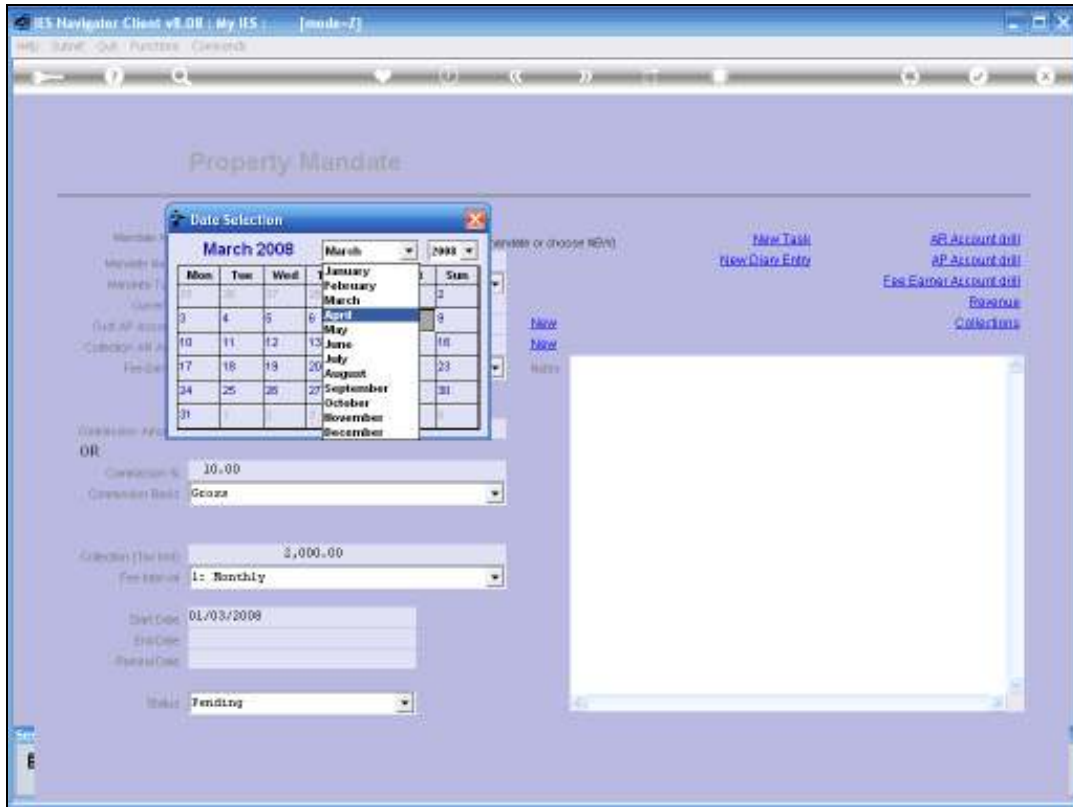
Slide 48

The End Date is optional. If it is not specified, the System will continue to raise Collections until this Mandate is made Inactive or something other than Active, because it is Open-ended in Terms of the End Date.

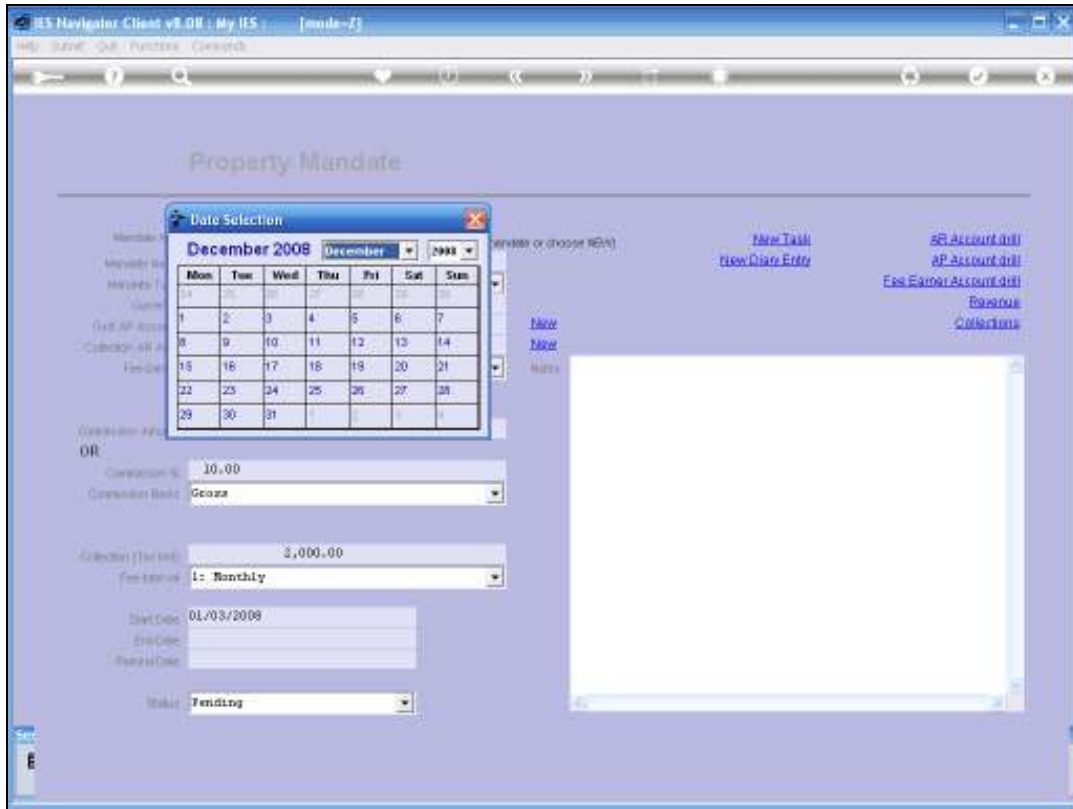
If we specify the End Date, as I am going to do in this case for December 2008, then the System is going to raise Collections on a Monthly Basis until December 2008.



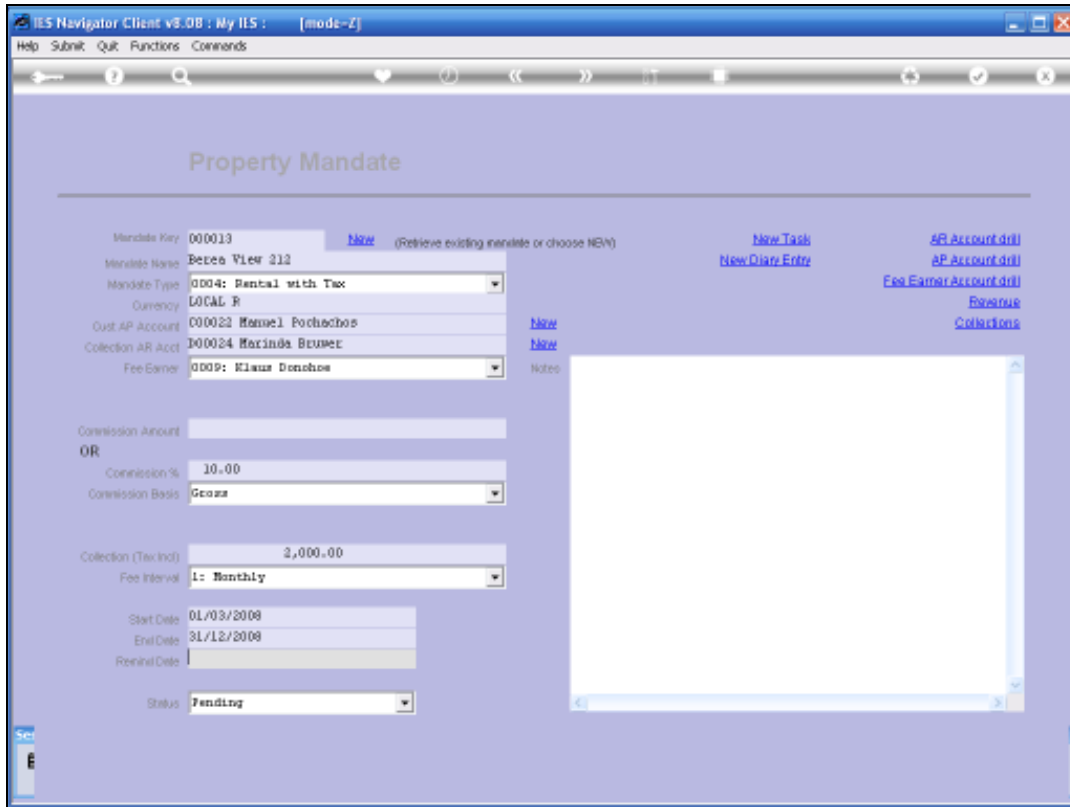
Slide 49



Slide 50



Slide 51



Slide 52

The "Remind Date" is the Date that we want this particular Mandate to come up on the Reminder Report.

In other words, when we may wish to be Reminded to Action this Mandate for Renewal or other negotiations.

The screenshot displays the IES Navigator Client interface for a 'Property Mandate'. The window title is 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The form includes the following fields and options:

- Mandate Key:** 000013 (with a 'New' button and the instruction '(Retrieve existing mandate or choose NEW)')
- Mandate Name:** Berea View 212
- Mandate Type:** 0004: Rental with Tax (dropdown menu)
- Currency:** LOCAL R
- Cust AP Account:** 000022 Hannel Potachbos (with a 'New' button)
- Collection AR Acc:** 000024 Marinda Bremer (with a 'New' button)
- Fee Earner:** 0009: Klaus Donohoe (dropdown menu)
- Notes:** A large empty text area for notes.
- Commission Amount:** (empty text field)
- OR**
- Commission %:** 10.00
- Commission Basis:** Gross (dropdown menu)
- Collection (Tax Incl):** 2,000.00
- Fee Interval:** 1: Monthly (dropdown menu)
- Start Date:** 01/03/2008
- End Date:** 31/12/2008
- Renind Date:** (empty text field)
- Status:** Pending (dropdown menu)

Navigation links on the right side include: [New Task](#), [AP Account drill](#), [New Diary Entry](#), [AP Account drill](#), [Fee Earner Account drill](#), [Revenue](#), and [Collections](#).

Slide 53

The screenshot shows a web browser window titled "IES Navigator Client vs.08 : My IIS : [mode-Z]". The browser address bar is empty. The page content is a form titled "Property Mandate".

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Manuel Pothachos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#) [New](#)

Notes: [Empty text area]

Commission Amount: [Empty field]

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

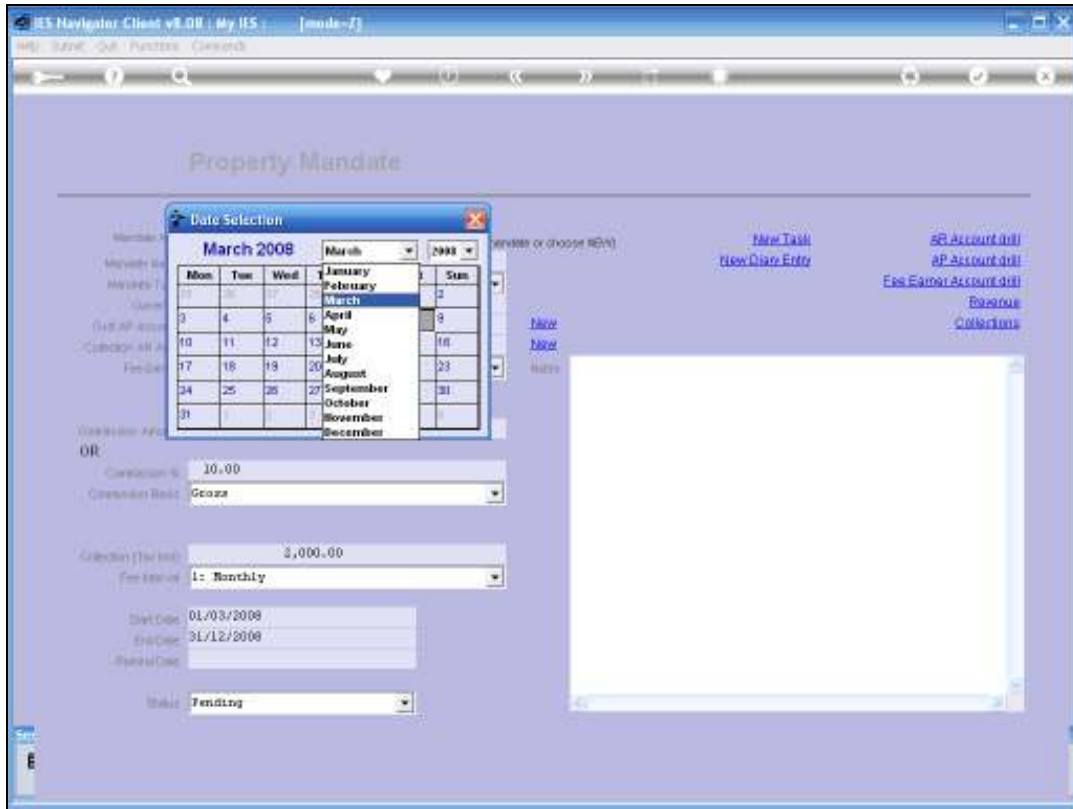
Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: [Empty field]

Status: Pending

Slide 54



Slide 55

The screenshot shows a web browser window titled "IES Navigator Client v8.0B - My IES" with a URL bar containing "http://...". The main content area is titled "Property Mandate". A "Date Selection" dialog box is open, displaying a calendar for November 2008. The calendar table is as follows:

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	28	29	30	1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	31

The form below the calendar includes the following fields:

- Commission Amt: 10.00
- Commission Bank: Cozco
- Collection (Per Amt): 3,000.00
- Fee Interval: 1: Monthly
- Start Date: 01/03/2008
- End Date: 31/12/2008
- Status: Pending

Navigation links on the right include: [New Task](#), [New Date Entry](#), [SR Account drill](#), [AP Account drill](#), [Esc Entry Account drill](#), [Reversal](#), and [Collections](#).

Slide 56

The screenshot displays the IES Navigator Client interface for a 'Property Mandate'. The window title is 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The form contains the following fields and values:

- Mandate Key: 000013 (with a 'New' link and the text '(Retrieve existing mandate or choose NEW)')
- Mandate Name: Berea View 212 (with links for 'New Task', 'New Diary Entry', 'AR Account drill', 'AP Account drill', 'Fee Earning Account drill', 'Revenue', and 'Collections')
- Mandate Type: 0004: Rental with Tax (dropdown menu)
- Currency: LOCAL R
- Cust AP Account: 000022 Manuel Pothachos (with a 'New' link)
- Collection AR Acc: 000024 Marinda Brewer (with a 'New' link)
- Fee Earning: 0009: Klaus Donohoe (dropdown menu)
- Notes: A large empty text area.
- Commission Amount: (empty field)
- OR
- Commission %: 10.00
- Commission Basis: Gross (dropdown menu)
- Collection (Tax Incl): 2,000.00
- Fee Interval: 1: Monthly (dropdown menu)
- Start Date: 01/03/2008
- End Date: 31/12/2008
- Rental Date: 15/11/2008
- Status: Pending (dropdown menu)

Slide 57

The screenshot displays the IES Navigator Client interface for a 'Property Mandate'. The window title is 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The form contains the following fields and options:

- Mandate Key: 000013 (with a 'New' link and the text '(Retrieve existing mandate or choose NEW)')
- Mandate Name: Berea View 212 (with 'New Task' and 'New Diary Entry' links)
- Mandate Type: 0004: Rental with Tax (dropdown menu)
- Currency: LOCAL R
- Cust AP Account: 000022 Hannel Potachbos (with a 'New' link)
- Collection AR Acc: 000024 Marinda Bremer (with a 'New' link)
- Fee Earner: 0009: Klaus Donohoe (dropdown menu)
- Notes: A large empty text area.
- Commission Amount: (empty field)
- OR
- Commission %: 10.00
- Commission Basis: Gross (dropdown menu)
- Collection (Tax Incl): 2,000.00
- Fee Interval: 1: Monthly (dropdown menu)
- Start Date: 01/03/2008
- End Date: 31/12/2008
- Rental Date: 15/11/2008
- Status: Pending (dropdown menu)

Slide 58

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#) [New](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Inc): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Pending

- Pending
- Active
- Cancelled

Slide 59

If the Mandate is fully specified, we wish it to become "Active" so that the System can manage the raising of Collection Premiums automatically.

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Hommel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#) [New](#)

Notes

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

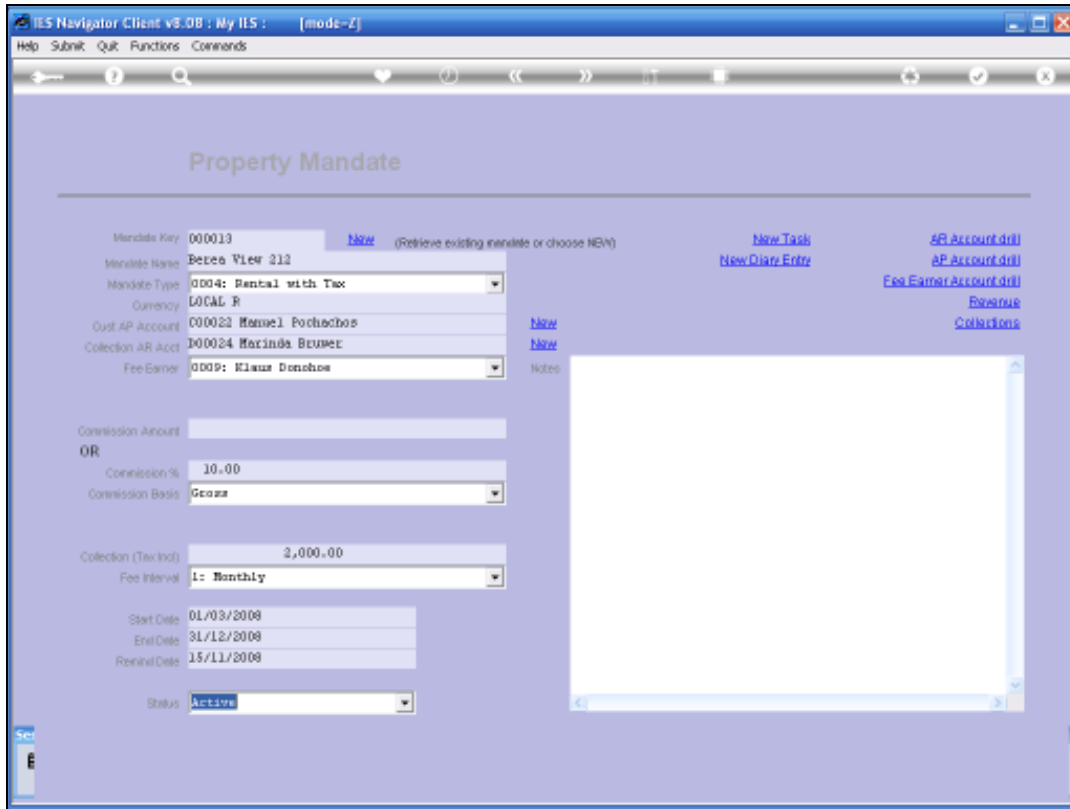
Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Slide 60



Slide 61

Even though this Mandate is New and I have not yet "saved" it, it is possible to use the Task and Diary Functions to record a New Task or a New Diary Entry.

BUT we cannot yet Drill into the linked Accounts until we have "Saved" the Mandate and it is established in the System.

The screenshot displays the IES Navigator Client interface for a 'Property Mandate'. The window title is 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The browser address bar shows 'http://...'. The main content area is titled 'Property Mandate' and contains a form with the following fields and values:

- Mandate Key: 000013 (with a 'New' button and the text '(Retrieve existing mandate or choose NEW)')
- Mandate Name: Berea View 212 (with a 'New Task' button)
- Mandate Type: 0004: Rental with Tax (with a 'New Diary Entry' button)
- Currency: LOCAL R
- Cust AP Account: 000022 Hannel Potachbos (with a 'New' button)
- Collection AR Acc: 000024 Harinda Bremer (with a 'New' button)
- Fee Earner: 0009: Klaus Donohoe (with a 'New' button)
- Notes: A large empty text area.
- Commission Amount: (empty field)
- OR
- Commission %: 10.00
- Commission Basis: Gross
- Collection (Tax Incl): 2,000.00
- Fee Interval: 1: Monthly
- Start Date: 01/03/2008
- End Date: 31/12/2008
- Renial Date: 15/11/2008
- Status: Active (with a dropdown menu showing options: Active, Pending, Active, Cancelled)

Additional links on the right side of the form include: [AP Account drill](#), [AP Account drill](#), [Fee Earner Account drill](#), [Revenue](#), and [Collections](#).

Slide 62

The screenshot shows a web browser window titled "IES Navigator Client vs.08 : My IIS : [mode-Z]". The browser address bar is empty. The page content is a form titled "Property Mandate".

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AR Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Manuel Pothachos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#) [New](#)

Notes: [Empty text area]

Commission Amount: [Empty text box]

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Slide 63

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW) [New Task](#) [AR Account drill](#)

Mandate Name: Berea View 212 [New Diary Entry](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [Fee Earm Account drill](#)

Currency: LOCAL R [Revenue](#)

Cust AP Account: 000022 Hannel Potachbos [New](#) [Collections](#)

Collection AR Acc: 000024 Marinda Bremer [New](#)

Fee Earm: 0009: Klaus Donohoe [New](#)

Notes

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Set

Slide 64

The screenshot shows a web browser window titled "IES Navigator Client vs.08 : My IIS : [mode-Z]". The browser's address bar is empty, and the page content is a form titled "Property Mandate".

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earning Account drill](#)

Cust AP Account: 000022 Manuel Pothachos [Revenue](#)

Collection AR Acc: 000024 Marinda Brewer [Collections](#)

Fee Earning: 0009: Klaus Donohoe [New](#)

OR

Commission Amount:

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 65

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Out Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

Notes: [Empty text area]

Commission Amount: [Empty field]

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Set

Slide 66

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: Berea View 212 [New Task](#) [AP Account drill](#)

Mandate Type: 0004: Rental with Tax [New Diary Entry](#) [AP Account drill](#)

Currency: LOCAL R [Fee Earner Account drill](#)

Cust AP Account: 000022 Hannel Potachbos [Revenue](#)

Collection AR Acc: 000024 Marinda Bremer [Collections](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

Notes: [New](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Slide 67

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Hannel Potchobos [New](#)

Collection AR Acct: 000024 Marinda Buxner [New](#)

Fee Earner: 0009: Klaus Donohoe

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

[New Task](#) [AR Account drill](#)

[New Diary Entry](#) [AP Account drill](#)

[Fee Earner Account drill](#) [Revenue](#)

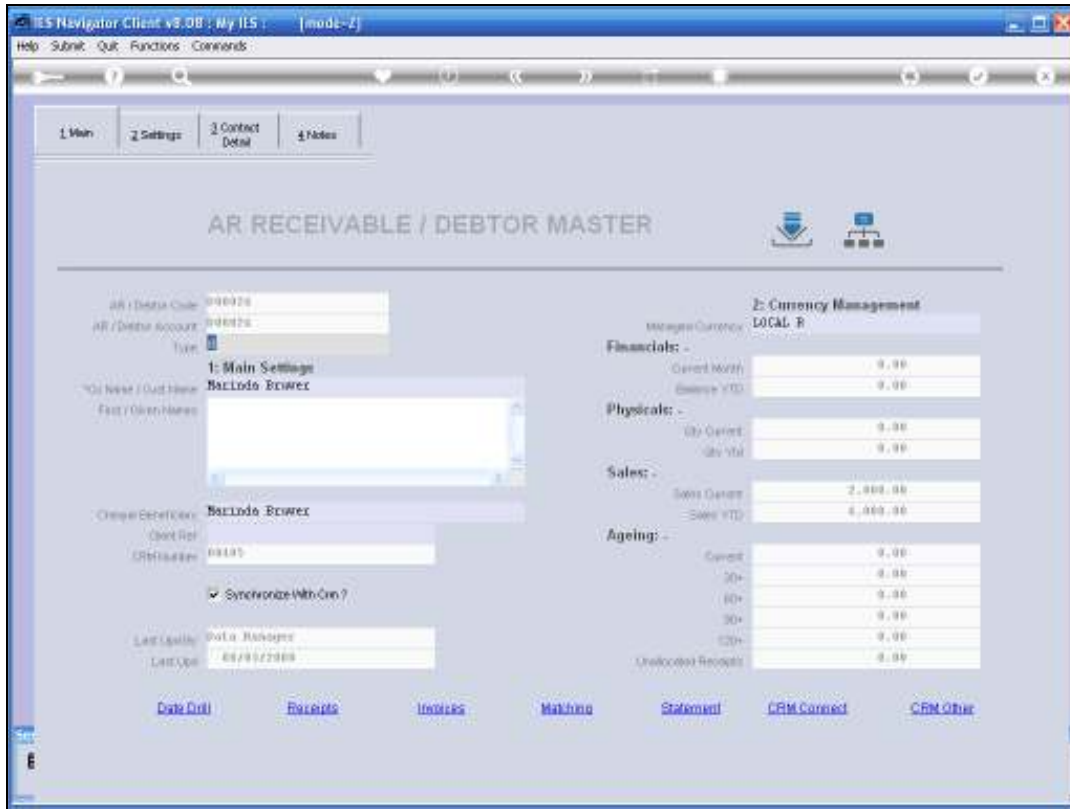
[Collections](#)

Notes

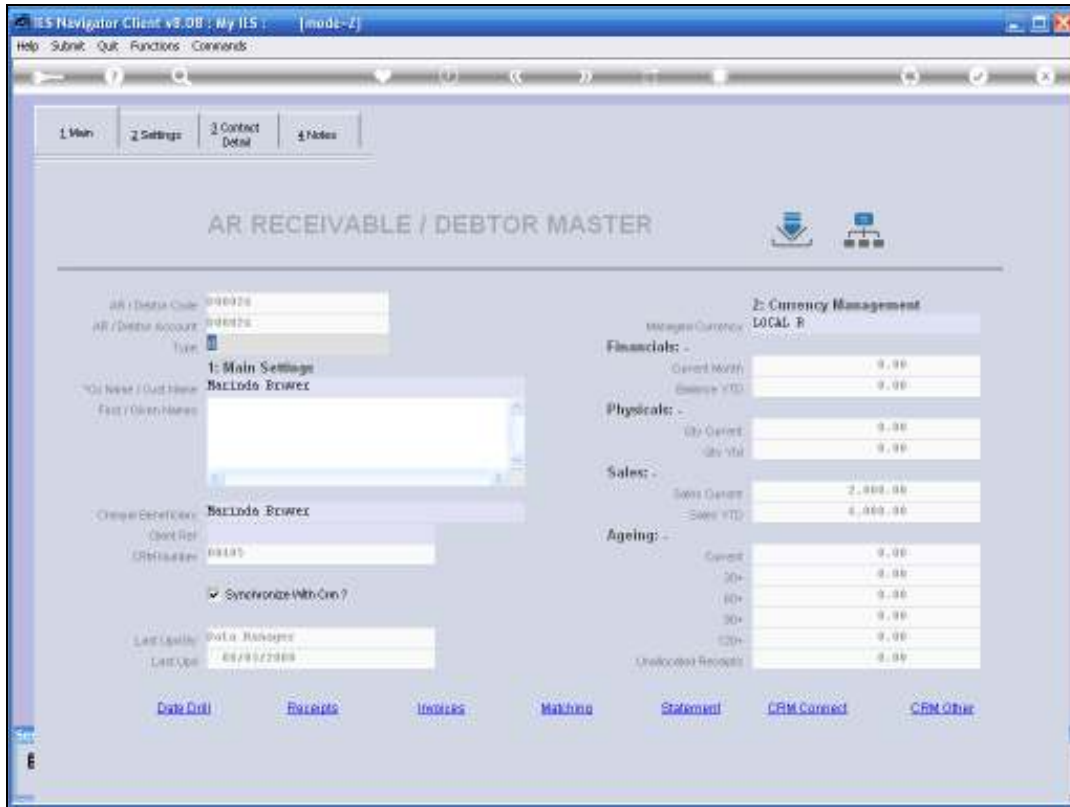
Slide 68

This particular Mandate has now been established and in fact we are taking it forward in time, 2 Monthly Periods, because at this stage, 2 Collections and Receipts have already been processed.

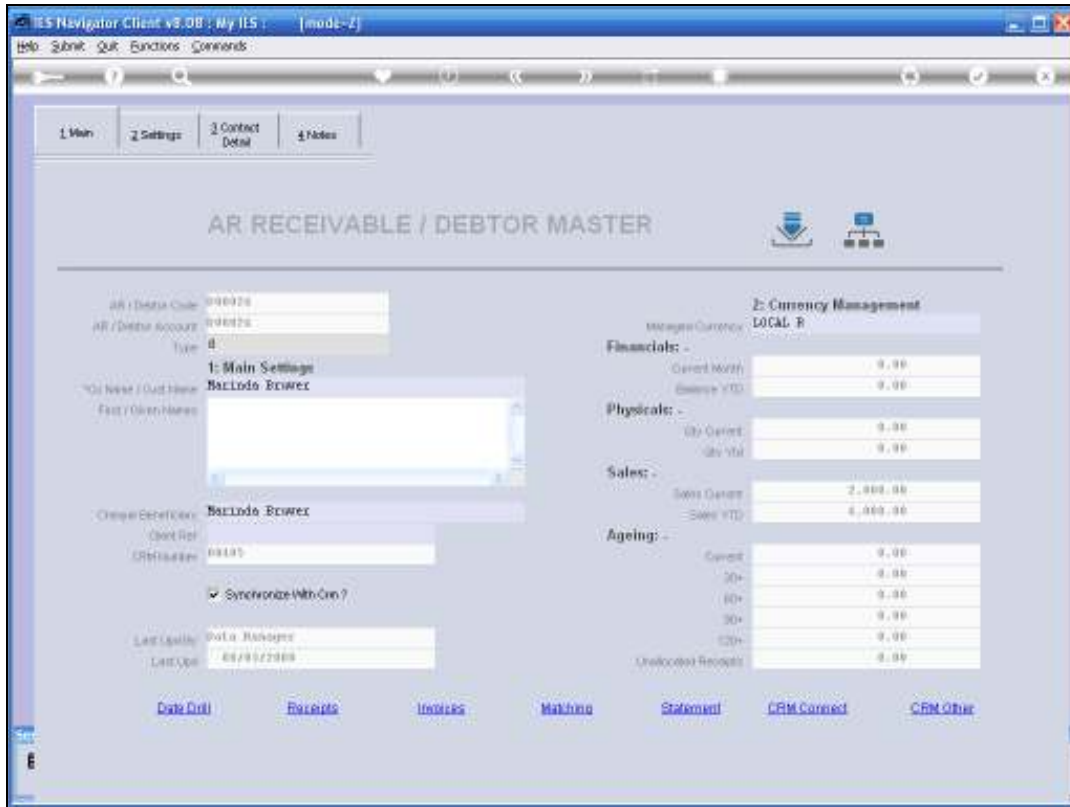
So, looking at this Mandate, we can now Drill into the Receivables Account and the Payable Account and into the Fee Earner Account and we can also have a look at the Revenue that has been generated on this particular Mandate. Also the Collections that have been processed on this Mandate.



Slide 69



Slide 70



Slide 71

On this Receivable Account we can see the Turnover YTD.

Also the Current Sales for this Month on this Account and of course it is like any other Receivable Account and we can drill into any of the Transactions and Perform all the Actions that we usually can, on a Receivable Account.

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzer [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[AP Account drill](#)

[AP Account drill](#)

[Fee Earner Account drill](#)

[Revenue](#)

[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 72

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#)
[Revenue](#)
[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

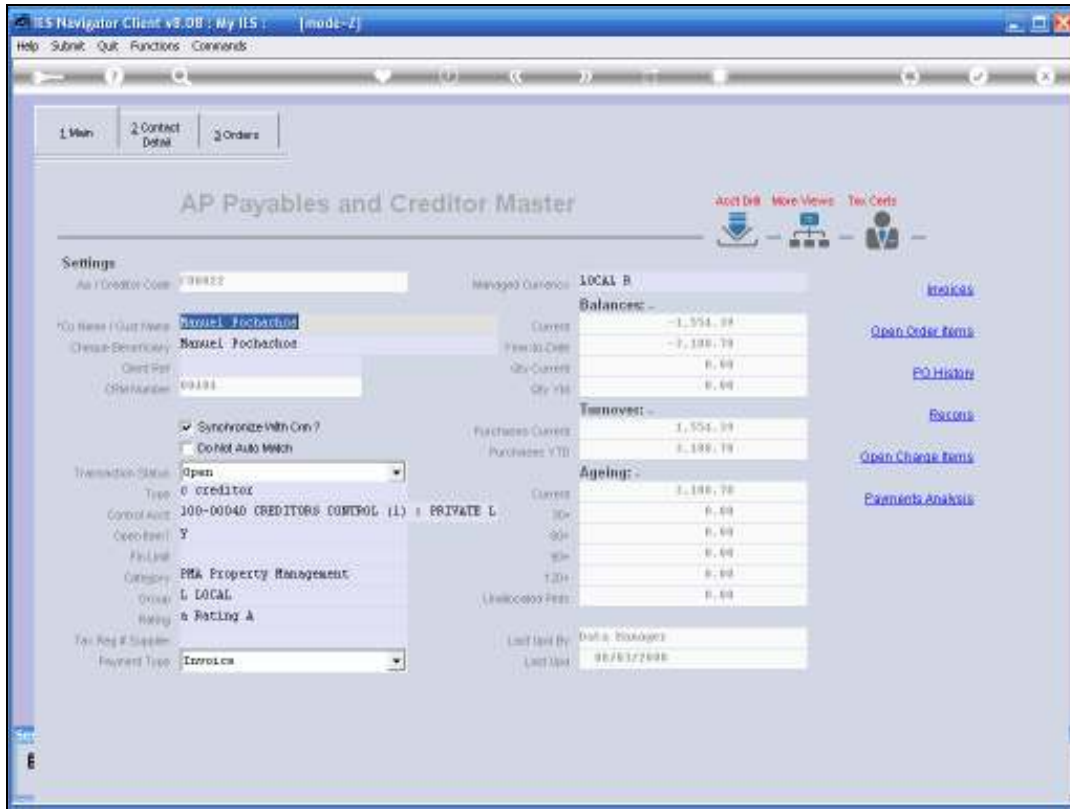
End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 73



Slide 74

The Payable Account is of course the Account that we used to manage the Payments to the Lessor.

In other words, the Amounts that we collect from the Lessee, Minus the Commissions, are transferred into this Payable Account automatically by the System. And here we can, like with any Payable Account, Drill into all the detail on the Payable.

The screenshot displays the 'AP Payables and Creditor Master' interface in IFS Navigator Client vs.08. The window title is 'IFS Navigator Client vs.08 : My IFS : [mode-Z]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Comments), a breadcrumb trail (1 Main > 2 Contact Detail > 3 Orders), and a toolbar with navigation icons. The main content area is divided into several sections:

- Settings:** Fields for 'As of Creditor Code' (38822), 'Company' (Daniel Pocharkov), 'Client Ref' (09184), and 'Client Number' (09184). It includes checkboxes for 'Synchronize With Crn?' (checked) and 'Do Not Auto Match'. A dropdown menu for 'Transaction Status' is set to 'Open'. Other fields include 'Type' (creditor), 'Contract' (100-00040 CREDITORS CONTROL (1) - PRIVATE L), 'Company' (PM Property Management), 'Group' (LOCAL), and 'Rating' (Rating A).
- Managed Currencies:** Set to 'LOCAL B'.
- Balances:** A table showing current balances for 'Current', 'Purchasable', and 'Qty'.
- Turnover:** A table showing turnover for 'Purchases Current' and 'Purchases YTD'.
- Ageing:** A table showing ageing for 'Current', '30+', '60+', '90+', '120+', and 'Unk/cross Refs'.
- Additional Info:** 'Last Used By' (Daria Stokogis) and 'Last Used' (05/03/2008).

On the right side, there are several links: 'Invoices', 'Open Order Items', 'PO History', 'Receipts', 'Open Change Items', and 'Payments Analysis'.

Slide 75

The screenshot displays the 'AP Payables and Creditor Master' interface in IFS Navigator Client vs.08. The window title is 'IFS Navigator Client vs.08 : My IFS : [mode-Z]'. The main title is 'AP Payables and Creditor Master'. The interface is divided into several sections:

- Settings:** Includes fields for 'As of Creditor Code' (38922), 'Managed Currency' (LOCAL B), 'To Base / Out Base' (Nasuel Pocharkot), 'Credit-Behavior' (Nasuel Pocharkot), 'Client Ref' (09184), 'CRNumber' (09184), 'Transaction Status' (Open), 'Type' (creditor), 'Contract' (100-00040 CREDITORS CONTROL (1) - PRIVATE L), 'Operational' (Y), 'Full Paid' (PRM Property Management), 'Category' (LOCAL), 'Group' (Rating A), 'Tax Reg & System', and 'Payment Type' (Invoice).
- Managed Currency: LOCAL B**
- Balances:**

Current	-1,554.39
Finalized	-1,186.78
Qty Current	0.00
Qty YTD	0.00
- Turnover:**

Purchases Current	1,554.39
Purchases YTD	1,186.78
- Ageing:**

Current	1,186.78
30+	0.00
60+	0.00
90+	0.00
120+	0.00
Unk/over Paid	0.00
- Additional Info:** 'Last Paid By' (Daria, Bolognesi) and 'Last Paid' (02/03/2008).
- Navigation Links:** Includes links for 'Invoices', 'Open Order Items', 'PO History', 'Receipts', 'Open Change Items', and 'Payments Analysis'.

Slide 76

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)

[New Diary Entry](#) [AP Account drill](#)

[Fee Earner Account drill](#)

[Revenue](#)

[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 77

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)

[New Diary Entry](#) [AP Account drill](#)

[Fee Earner Account drill](#)

[Revenue](#)

[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

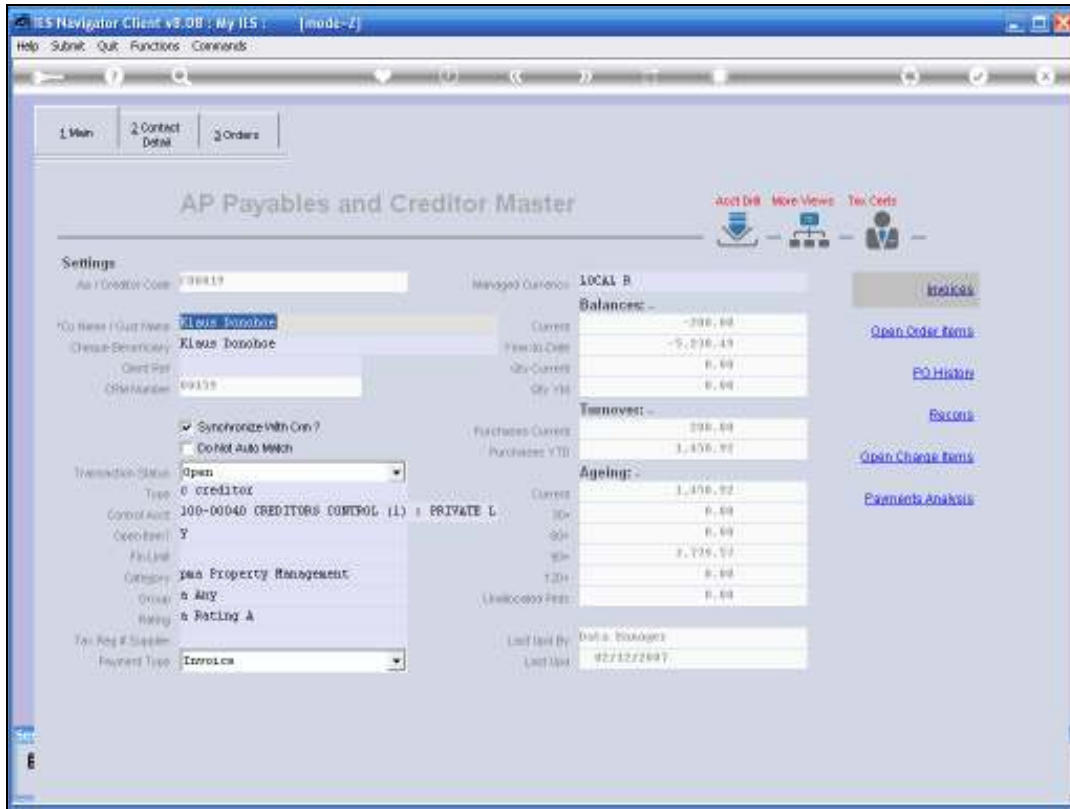
End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 78



Slide 79

And here we have the Fee Earners Payable Account, which will reflect the Commission Earned on this particular Mandate.

Of course the Fee Earner Account is most likely also connected to multiple other Mandates. Not only this particular Mandate.

The screenshot displays the 'AP Payables and Creditor Master' interface in the IFS Navigator Client. The window title is 'IFS Navigator Client vs.08 : My IFS : [mode-Z]'. The interface includes a menu bar (Help, Submit, Quit, Functions, Comments), a breadcrumb trail (1 Main > 2 Contact Detail > 3 Orders), and a toolbar with navigation icons. The main content area is divided into several sections:

- Settings:** Fields for 'As of Creditor Code' (399337), 'To Base / Out Base' (Klaus Jonsson), 'Client Name' (Klaus Jonsson), 'Client Ref' (09133), and 'Client Number' (09133). It also includes checkboxes for 'Synchronize With Crn?' (checked) and 'Do Not Auto Match' (unchecked), and a 'Transaction Status' dropdown set to 'Open'.
- Managed Currencies:** A table for 'LOCAL B' showing 'Balances' (Current: -200.00, Pre-2008: -5,236.49, Qtr Current: 0.00, Qtr YTD: 0.00), 'Turnover' (Purchases Current: 200.00, Purchases YTD: 1,456.92), and 'Ageing' (Current: 1,456.92, 30+: 0.00, 60+: 0.00, 90+: 1,236.92, 120+: 0.00, Unallocated Pmt: 0.00).
- Contract Information:** 'Contract' (100-00040 CREDITORS CONTROL (1) - PRIVATE L), 'Operational' (Y), 'Project' (pms Property Management), 'Category' (a Any), and 'Rating' (a Rating A).
- Payment Information:** 'Tax Reg # System' and 'Payment Type' (Eurocom).
- Additional Data:** 'Last Issued By' (Daria, Hologres) and 'Last Issued' (02/12/2007).

On the right side, there are several action links: 'Invoices', 'Open Order Items', 'PO History', 'Receipts', 'Open Change Items', and 'Payments Analysis'.

Slide 80

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe

[New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#) [Revenue](#)
[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 81

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe

[New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#) [Revenue](#)
[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 82

Mandate Revenue

Mandate# 000013
Mandate Name Recs View 212
Currency LOCAL R

Date	Fee Amount	Proprietor	Commission
1 *** Total	4,000.00	3,108.78	400.00
2 08/03/2008	2,000.00	1,554.39	200.00
3 08/03/2008	2,000.00	1,554.39	200.00

Slide 83

On the Revenue Detail Screen, we can see the Fee Amounts that have been processed and we can see the portions of the Proprietor and the Commission for the Fee Earner and also a Total for each of these.

Mandate Revenue

Mandate # 000013
Mandate Name Perea View 212
Currency LOCAL R

Date	Fee Amount	Proprietor	Commission
1 *** Total	4,000.00	3,108.78	400.00
2 08/03/2008	2,000.00	1,554.39	200.00
3 08/03/2008	2,000.00	1,554.39	200.00

Slide 84

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#)
[Revenue](#)
[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 85

IES Navigator Client vs.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Series View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)
[New Diary Entry](#) [AP Account drill](#)
[Fee Earner Account drill](#)
[Revenue](#)
[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 86

IES Navigator Client v8.08 : My IIS : [mode-Z]

Help Submit Quit Functions Commands

Raised Mandate Collections

Mandate # 000913
Mandate Name Berea View 212 [AR Account drill](#)

DB-click Transaction to drill, or any other column to reverse...

>>>	Month	Period	Currency	Amount	Paid ?	Transaction
1	200804	07 [Apr 2008]	LOCAL R	2,000.00	YES	1467831266A
2	200803	06 [Mar 2008]	LOCAL R	2,000.00	YES	1467831250A

Sec Drw

Slide 87

The Collection detail shows us by Period the Collections that have been raised and also whether they have already been collected, i.e. Paid.

We also have the Transaction Keys here as well and we can Drill into the Detail of these Transactions.

The screenshot shows a web browser window titled 'IES Navigator Client vs.08 : My IIS : [mode-Z]'. The page content is titled 'Raised Mandate Collections'. Below the title, there are two input fields: 'Mandate #' with the value '000913' and 'Mandate Name' with the value 'Berea View 212'. To the right of these fields is a blue link labeled 'AR Account.dll'. Below this information is a table with the following columns: '<<<>>' (checkbox), 'Month', 'Period', 'Currency', 'Amount', 'Paid ?' (checkbox), and 'Transaction'. The table contains two rows of data:

<<<>>	Month	Period	Currency	Amount	Paid ?	Transaction
1	200804	07 [Apr 2008]	LOCAL R	2,000.00	YES	1467831266A
2	200803	06 [Mar 2008]	LOCAL R	2,000.00	YES	1467831250A

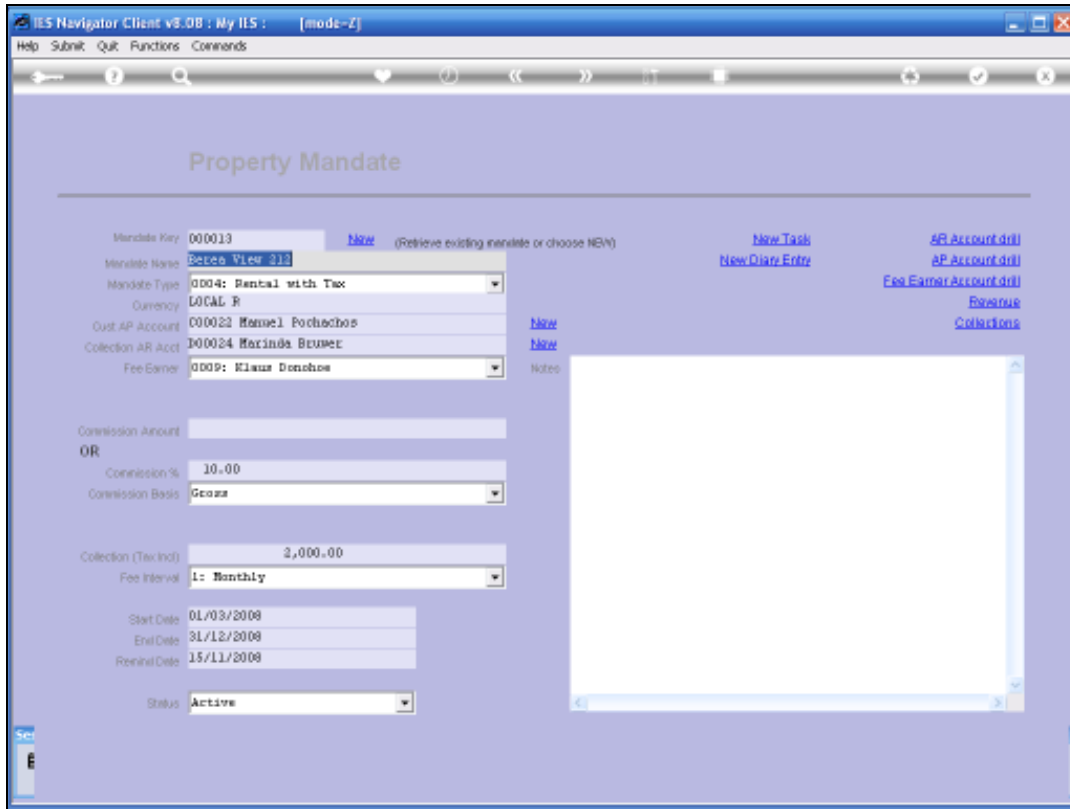
Below the table, there are several empty rows. At the bottom left of the table area, there are two small buttons labeled 'jec' and 'Drw'. A small note above the table reads: 'DB-click Transaction to drill, or any other column to reverse...'. The browser's address bar and navigation buttons are visible at the top of the window.

Slide 88

The screenshot shows a web browser window titled 'IES Navigator Client v8.08 : My IIS : [mode-Z]'. The page content is titled 'Raised Mandate Collections'. Below the title, there are input fields for 'Mandate #' (000913) and 'Mandate Name' (Berea View 212). A link labeled 'AR Account.dll' is visible on the right. A table displays transaction data with columns: 'Month', 'Period', 'Currency', 'Amount', 'Paid?', and 'Transaction'. Two rows of data are shown, both with an amount of 2,000.00 and a 'Paid?' status of 'YES'. A vertical scrollbar is on the right side of the table.

	Month	Period	Currency	Amount	Paid ?	Transaction
1	200804	07 [Apr 2008]	LOCAL R	2,000.00	YES	1467831266A
2	200803	06 [Mar 2008]	LOCAL R	2,000.00	YES	1467831250A

Slide 89



Slide 90

So the Mandate Record actually brings together all the Elements connected to this Mandate i.e. the Receivable Account, Payable Account for the Proprietor, and the Fee Earner. We also have the Revenue and Collection Detail available. Plus the other Main Indicators for the Mandate.

Property Mandate

Mandate Key: 000013 [New](#) (Retrieve existing mandate or choose NEW)

Mandate Name: [Screen View 213](#)

Mandate Type: 0004: Rental with Tax

Currency: LOCAL R

Cust AP Account: 000022 Manuel Pothachos [New](#)

Collection AR Acc: 000024 Marinda Buzwet [New](#)

Fee Earner: 0009: Klaus Donohoe [New](#)

[New Task](#) [AP Account drill](#)

[New Diary Entry](#) [AP Account drill](#)

[Fee Earner Account drill](#)

[Revenue](#)

[Collections](#)

Commission Amount:

OR

Commission %: 10.00

Commission Basis: Gross

Collection (Tax Incl): 2,000.00

Fee Interval: 1: Monthly

Start Date: 01/03/2008

End Date: 31/12/2008

Renewal Date: 15/11/2008

Status: Active

Notes:

Slide 91