

MOD: Navigation, How to find Entry Points

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Manufacture On Demand is wizard driven, and there are no Menus to navigate in order to reach Functions. However, it is still beneficial to get an overview of how to reach the entry points for the Functions you need to execute, and as you will see, it cannot get any easier than it is.

Opening of the MOD Wizard presents the Screen shown below, and we discern 5 major entry points here.

The 'Quotations' entry point leads to all Quotations, which are preliminary to all WIP Sheets.



The 'Work in Progress' entry point leads to all Sheets that are in WIP state.



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This option leads to the Management Options.



Management

'My Delegation' opens your Delegation Screen, where you may delegate authority to other Users.



My Delegation

User Name


New WIP Messages for attention: -

	>>> MOD Sheet	Message From	Date In	Time In	Type	Message
1	000036	gor Gordon Blomea	12/08/2004	00:37	Information	New Quotation Created

The Message Grid:

The moment you open MOD, the system lists all MOD Messages addressed to you, and that you have not yet seen. Therefore, even before you make any other choices, you can see immediately if there are any urgent items that demand your attention. When you double-click on any of these Messages, you can choose whether to open the Message itself, or directly enter the MOD Sheet it is connected to, and where you may attend to the matter that the Message relates to. For example, if there is an Approval Request for you to consider, you enter the relevant MOD Sheet directly, perform or decline the Authorization, and you have not had to search or navigate in any way in order to determine which matters need your attention!

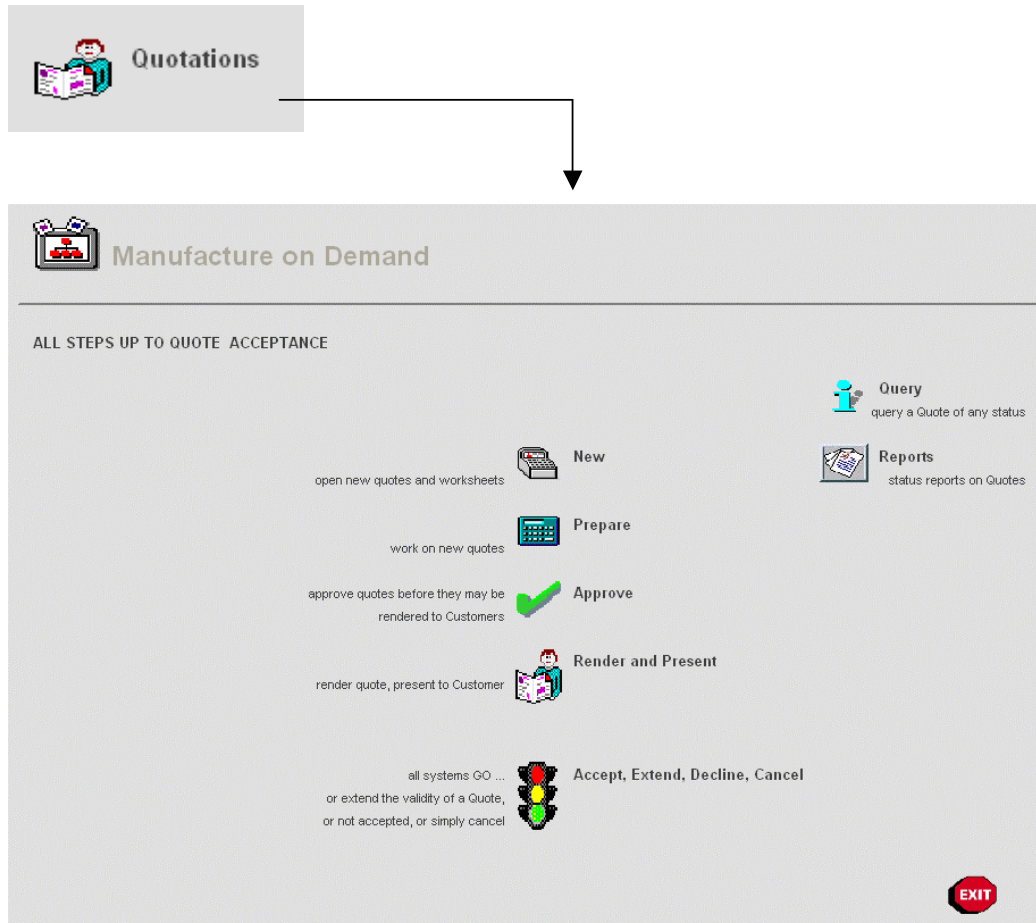
Once you have seen a Message, it will be signed off from the opening Grid, i.e. next time you enter MOD, the Messages you have already seen will no longer appear here, but they are still present on their respective MOD Sheets, because every Message has a 'home' Sheet, where it remains forever. Even if you open the Sheet without opening the Message 1st, you can still open the Message from the Sheet itself.

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Now that we have considered the opening Screen, it is necessary to follow through on the Quotations, WIP and Management entry Points to see where they lead.


QUOTATIONS



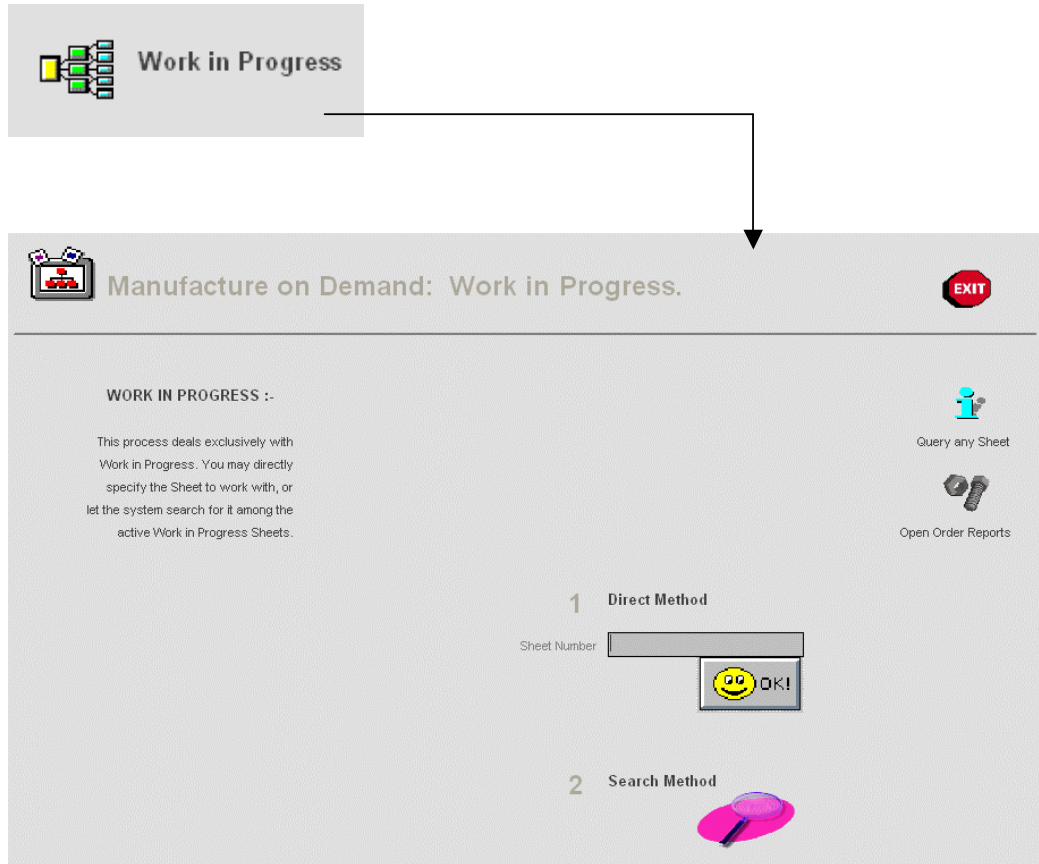
To open a new Quotation Sheet, just choose NEW. To prepare Quotations already created by yourself with NEW, choose PREPARE. To enter Quotations requiring your Approval, choose APPROVE. To render Quotations you submitted for Approval, and that have indeed been approved, choose RENDER AND PRESENT. To perform acceptance of a Quotation, or an extension, or to record that a Quotation has been declined by the Customer, or to Cancel a Quotation, choose ACCEPT EXTEND DECLINE CANCEL.

For a Report on current Quotations, choose REPORTS, and to Query any Quotation, just choose QUERY.

[Hint: The detail of how to deal with Quotations and Sheets are described in other User Manuals. The purpose of this Manual is simply to show you how to get there.]

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WORK IN PROGRESS




Once again, the QUERY option allows you to Query any MOD Sheet, while the OPEN ORDER REPORTS provide a list of the Open Order Reports available to you.

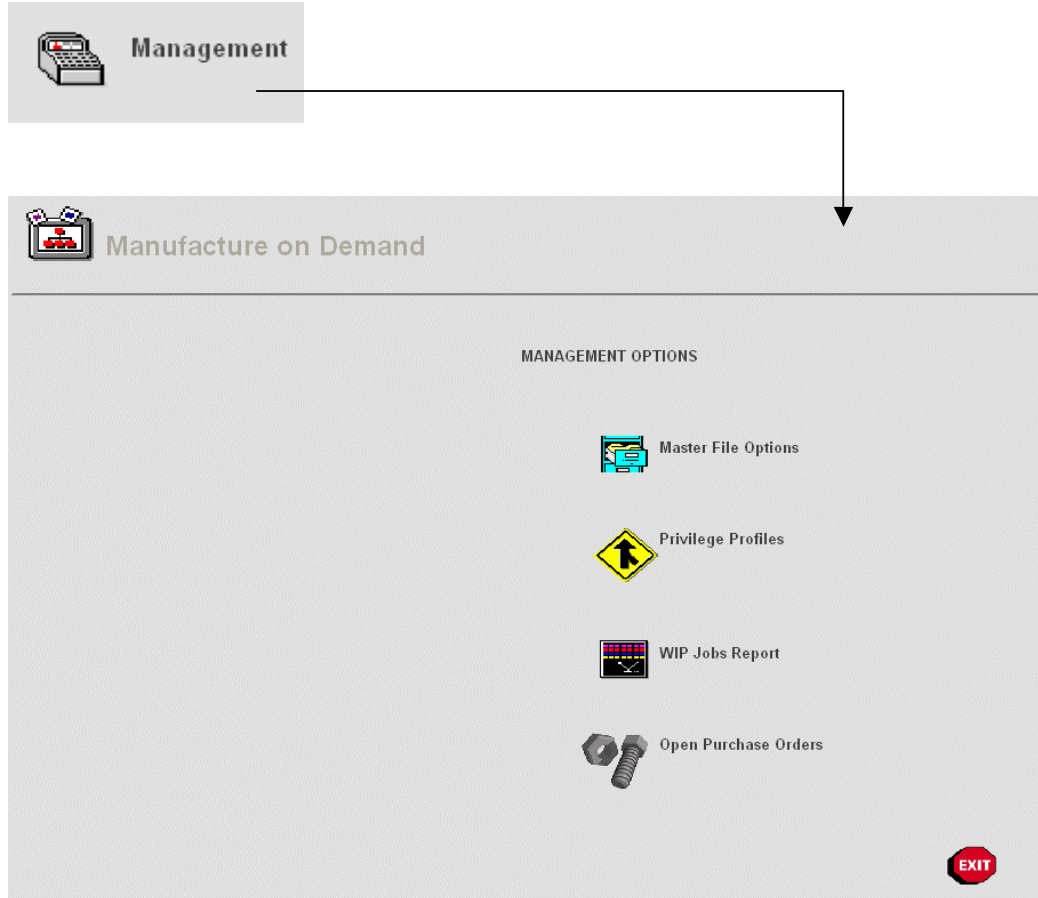
Methods 1 and 2 are your choices for finding and entering an MOD Sheet (in WIP State) of your choice. With method 1, you know the Sheet Number, and enter the Number, then choose OK to open the Sheet. Method 2 is provided for when you do not know the Sheet Number, in which case the system will find it for you, and open it.

[Hint: When you choose to specify the Sheet Number directly, you do not need to type the entire number, i.e. for Sheet 'MOD000023', you can simply type '23' ...]

All further functions related to MOD (except for the Management Options shown immediately hereafter), are connected directly on the MOD Sheets, and there is no further Navigation required. The Sheets themselves are explained in further detail in the other MOD User Manuals.

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MANAGEMENT options




Choose MASTER FILE OPTIONS to edit the Control Parameters for MOD, or perform Master File Maintenance.

Choose PRIVILEGE PROFILES (if you have access to those) to link directly to definition of the MOD User Profiles.

Choose WIP JOBS REPORT for a Report on Work in Progress Jobs and Sheets.

Choose OPEN PURCHASE ORDERS for Report Options on Open or Incomplete MOD Purchase Orders.

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